

Reference

Student Handbook

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University of Illinois

at Urbana-Champaign



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This publication has been prepared by the Office of the Dean of Students and the University Office of Public Information. Copies may be obtained by writing the Office of the Dean of Students, 310 Student Services Building, Champaign, Illinois 61820.

Design theme contributed by Laurie Davies Herm, senior in the College of Fine and Applied Arts.

About this booklet —

This handbook about student life at Illinois is intended primarily for undergraduates who have already arrived on campus. Therefore, we have left out the voluminous information, instruction, exclamation, and interjection that is usually offered when a student is first establishing himself on the university scene.

We have tried to include most of the “official” things we think you’ll need to know during your years here — but we have used thoroughly unofficial language, and we hope you will find it quickly understandable. We have included as well some things not strictly official, that we thought might be helpful to you as a student.

We invite you to read, or at least glance through, the booklet now — and then set it aside to refer to later, when you have a specific question. We think you will find that it is organized for easy reference.

Only you can tell us whether it would be more useful if organized differently, or if other things were included — and we will welcome your suggestions. Write or call (333-1309) the Dean of Students’ Office — or drop in at 311 Student Services Building — with comments, pro or con.

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In Pursuit of Your Degree



NOW THAT YOU'RE HERE —

You have already run the gamut of procedures involved in getting you admitted, evaluated, classified, registered, oriented, and enrolled. However, a few items of this type still linger, and you should be aware of them.

Class Standing

At the end of each semester, the Office of Admissions and Records will determine whether you are a freshman, sophomore, junior, or senior. Your class is based on the number of credits you have earned (including physical education and military science), according to this scale:

Freshman	0 – 29 hours
Sophomore	30 – 59 hours
Junior	60 – 89 hours
Senior	90 or more hours

This will be your classification for all purposes, including eligibility for activities and privileges.

• *Unclassified Students.* Anyone twenty-one years old or more who can not meet requirements for admission as a degree candidate may be admitted as an unclassified student in an undergraduate college, if he secures approval from the dean of the college concerned.

Draft Board Notification

If you want the University to notify your local draft board of your student status, you should fill out the Selective Service Information Release form which was mailed to you. If you have not returned the card, report in person, with your draft number, to 69 Administration Building. The University can not notify your board until you request it.

Enrollment in Advance

To save your place in next semester's classes, you must "advance enroll" during a designated time in the current semester. You will receive detailed information on procedure and courses before the advance enrollment advising period begins each semester. If you do not receive this material by November 1 for the spring semester or March 1 for fall, contact the Office of Admissions and Records, 69 Administration Building.

Entrance Deficiency Examinations

You can not take these examinations to remove specific subject deficiencies after you begin your second year here. Therefore, if you need to remove an entrance deficiency by taking an examination in a high school subject, you should make arrangements to do so during your freshman year. You may take these on campus, without fee. Write or call the Office of Admissions and Records.

Graduation Procedure

See "Degree Requirements," page 11, and "Withdrawing from the University," page 9.

Late Registration

Generally this will cost you a \$15 fine. See "Registration," page 7, for details.

Physical Examination Requirement

No doubt you have already had a pre-entrance physical examination, since your registration was not complete without it. If you continue straight through to your undergraduate degree, you will

normally not have to worry about having any future physical examinations noted on your records here. However, under some circumstances, the University may require you to show evidence of satisfactory physical and mental health before you can continue with your studies. In addition, if you are absent for a semester or longer, you will have to have another tuberculin test. If you live abroad for an academic year, you will have to have a complete physical when you return.

Should you withdraw from school during the last three weeks of a semester (the last two weeks of a summer session), the dean of your college will have to approve your readmission. He also has to approve your readmission petition if you are dropped for poor scholarship. Should you be dropped for disciplinary reasons, the appropriate subcommittee of the Faculty Senate's Committee on Student Discipline will have to act upon your petition.

- *A Second Degree.* If you want to work on a second bachelor's degree after you have *one*, you may be admitted as an "irregular student," provided you have permission from the dean of the undergraduate college in which you wish to enroll. See also page 12.

- *Correspondence Study.* Under some conditions you may count toward graduation as much as 60 semester hours of credit earned in correspondence study. See the *Undergraduate Study* catalog for the conditions.

If you withdraw from school during the first 10 days of instruction in a semester (5 days in a summer session), you can expect a refund of tuition and fees. There is, however, a charge — \$38 for a semester, \$28 for a summer session — which can not be refunded.

If you withdraw later, but during the first half of the term, you will receive a refund of half of what is left after the nonrefundable charge is deducted. If you withdraw after the midpoint of the term, you will not receive any refund.

Time allowances for those who withdraw to enter the United States armed forces are somewhat more generous.

Registration dates and places are announced each semester for the following semester or summer session. Details are listed at the front of the current *Time Table*, which you may obtain at the Information Desk, north entrance, Illini Union.

If you have not advance enrolled, you must register in person, not by proxy. If you have advance enrolled, you can complete registration by proxy; he must present a copy of your advance enrollment schedule.

Your registration is not complete until you have deposited your fee card with the Bursar's Office. On registration day, you must pay tuition and fees or make arrangements to pay by installments.

If you register after the time designated, you will have a "late registration," subject to a fine of \$15. The fee may be waived under exceptional circumstances; petition to the Director of Admissions and Records. Your study program becomes invalid if you do not

**Readmission
and Admission**

Refunds

Registration

complete and present it at the fee assessment section, Office of Admissions and Records, 132 Administration Building, and pay your fees at the Bursar's Office, 100b Administration Building, within a week after the date it was issued.

Residence Classification

Your residence classification is based on information on your application and other credentials.

- *Petitioning for Reclassification.* If you are charged the out-of-state tuition but feel that you have legitimate cause to ask for a change of status to Illinois resident, you should go ahead and pay, then ask for a refund. To do this you must file a claim in writing within 30 days of the date instruction officially begins. The Office of Admissions and Records, 177 Administration Building, has forms for this purpose.

You may appeal the decision of the Director of Admissions and Records by filing within 20 days a written request that he refer his ruling to the University Legal Counsel. The Legal Counsel's decision is final.

If you wait until after the time limits to file claim for reclassification, you will forfeit the right to refund in that semester.

Summer Session

If you want to go to school during the summer session, were in school the preceding semester, and want to stay in the same college, you will not need to apply for admission.

New students applying for admission as degree candidates must satisfy the same requirements as if they were applying for admission to a fall or spring semester. Summer attendance does not guarantee approval for continuation in the fall semester.

Transfer Students

Students who transfer to the University from other colleges and universities must meet all the admission requirements for beginning freshmen, except for high school rank and test scores. In addition, the student must have a college pre-transfer grade-point average of 3.25, except that an Illinois resident may be admitted with an average between 3.0 and 3.25 if he has the approval of the Director of Admissions and Records and the dean of the college he wishes to enter. Grades in all courses transferred are included in computing the average. (Beginning in September, 1970, only degree-preparatory work will be counted. Grades in such things as technical courses will be considered only under certain conditions.)

If the applicant is not in good academic standing at his previous institution, he must have approval of the dean of the college he wishes to enter here. If he is on probation or has been dropped from another institution for disciplinary reasons, he may enter here only on approval of the Faculty Senate Committee on Discipline.

- *Credits.* In general, the University accepts on an hour-for-hour basis credit from fully accredited collegiate institutions. This includes accredited junior colleges, except that at least 60 semester hours must be earned at a four-year institution after the student attains junior standing. See page 12 for the residence requirement. See the *Undergraduate Study* catalog for information about credit

from provisional or unaccredited institutions. Credits from colleges on the quarter system will be accepted at two-thirds credit in semester hours.

- *Chicago Circle.* Students who wish to transfer between Chicago Circle and this campus must meet the same requirements as applicants transferring from outside the University.

Tuition and fees are due and payable in full when you register.

Tuition and Fees

- *Installment Plan.* For a \$2 service charge (plus another \$2 if you owe a flight instruction fee) you can arrange to pay your tuition and fees in four equal installments (two for summer session) — the first when you register, and the others in each of the following months. Make arrangements during registration.

If you miss a payment, your account will be considered delinquent on the first of the next month. You can be denied class attendance and can be dismissed from the University if you do not pay within two weeks after you have been notified that your account is delinquent.

If you are in debt to the University for fees or other charges at the end of any term, you will not be permitted to register again, nor may you receive your diploma or any official statement of your credits until you have paid your debt.

- *Bad Checks.* The University will charge you a \$2 penalty for each of your checks returned by a bank for insufficient funds. You can be dismissed from the University for repeated violations.

If you want to withdraw from school for any reason, go to the dean of your college to obtain clearance papers. Otherwise your grades will be recorded as “Ab” (absent), counted in your average as failure. If your academic work is seriously deficient, the dean may require you to accept the grade of “E” in one or more of your courses.

Withdrawing from the University

If you withdraw during the last three weeks in the semester or term (two weeks in summer session), you will be allowed to register again only upon approval of the dean of your college.

In case you have been charged with an offense which may result in disciplinary action, you can not officially withdraw until the appropriate disciplinary committee has heard your case.

- *Military Service.* Under certain circumstances, a student who withdraws to enter active military service may receive full or half credit in some or all of the courses he is taking at the time. File clearance papers as for other withdrawals. Details are given in *Regulations Applying to All Undergraduate Students*.

- *Housing.* Withdrawal from the University does not automatically terminate your housing contract (see pages 57, 58).

STRICTLY ACADEMIC

You are expected to attend class, but your instructor alone will decide whether or not your absences are excessive. If he decides they are, he may:

Absence from Class

- Report your irregular attendance to the Dean of Student Personnel, who may ask you to explain.
- Report your case to the dean of your college, through the Dean of Student Personnel. If the instructor thinks your irregular attendance has affected your work enough to make further attendance unprofitable, the dean of your college may require you to withdraw from the course with a grade of "W" or "E," or he may drop you from the college.

Class absences before and after vacations are treated like any other absence during the semester.

- *Group Absences.* This may be revised soon, but currently the Faculty Senate, acting through its Policy Committee on Student Affairs, sets regulations concerning class absence by groups, such as athletic teams, musical organizations, etc. The committee may require a faculty sponsor before granting permission. Group absences of any one group or organization must be limited to 10 per cent of the class time in any semester.

Except for the second Saturday of each month, regularly scheduled classroom or laboratory work takes precedence over instructional field trips. You can not be required to go on field trips except on the second Saturday, if such trips would cause you to miss essential work in other courses on that day.

Academic Records

You are entitled to one transcript of your record without charge. For each additional transcript, you will be charged \$1, unless your request is accompanied by a teacher's certificate application blank, or unless the record is issued to Chicago Circle or the Medical Center, Chicago.

Each record includes your entire academic record to date; no partial records are issued. Regarding release to outside agencies, see "Grade Reports," page 14.

Change in Program

After you have registered, you may obtain permission to change from one course to another, or to enter a new course, only from the dean of your college. You will need to pay a fee of \$1 for each course change slip issued; the dean may waive this in cases of registration errors. Department offices originate changes in sections within a course.

To be admitted to a class after classes have begun, you must also have the consent of the department representative in charge of the course. He may require you to pass an examination on the work missed, or to present satisfactory evidence of your ability to carry the work.

See *Regulations Applying to all Undergraduate Students* for details and time limits on adding and dropping courses.

Cheating

You are responsible for conducting yourself so as to avoid suspicion that you are improperly giving or receiving aid on any assignment or examination. If an instructor feels that you have cheated, he may:

- Refuse to grade such a paper or examination, and record your grade as "E."

- Recommend to the college dean that you be dropped from his class with an “E.”

- Recommend to the college dean that you be dropped from his class with recommendation for suspension or dismissal from the University.

- *Hearing.* The dean of the college will notify you that you have a right to a hearing, but you must notify him in writing within ten days that you want such a hearing (after ten days, the “E” grade is recorded, and any recommendation for suspension or dismissal will be forwarded to Subcommittee A on Undergraduate Student Discipline). After you have denied cheating and asked for a hearing, the dean will appoint a faculty committee to review the evidence and hear your defense.

If the committee decides the facts do not sustain the charge, you will be able to choose between being reinstated in the course with your regular grade, or withdrawing from the course with a grade of “W.” If the committee concurs in recommending suspension or dismissal, the dean will forward the recommendation to Subcommittee A on Undergraduate Student Discipline. Subcommittee A can not deal with the facts of the irregularity, as that is a college decision. The Subcommittee deals only with whether the irregularity is of such a nature as to warrant suspension or dismissal.

If you have served six months or more in the United States armed forces, the University will accept this as credit in four semesters of basic military, and for the required four semester hours in physical education. To receive credit, you must show your honorable discharge or transfer to the reserve component. Additional credit may be granted for courses completed in the service which are acceptable as the equivalent of the advanced R.O.T.C. here.

College-level correspondence courses prepared by the United States Armed Forces Institute (and some other groups) are recognized for credit.

With the approval of your college dean, you may count up to ten semester hours in religious education for credit toward graduation, but not toward satisfying minimum residence requirements. This includes the courses by religious foundations in Urbana-Champaign which have been approved by the College of Liberal Arts and Sciences Committee on Courses and Curricula; these are open only to sophomores, juniors, and seniors currently registered in University courses. The grades will not be counted in your all-University scholastic average.

- *Scholarship.* To graduate, you must earn a minimum grade-point average of 3.0 (if you transfer grades from another institution they are included, but you must also average 3.0 in work done at the University of Illinois).

All grades in courses acceptable toward graduation in your college will be counted in the average, except the four required semesters of physical education and any religious foundation courses. If you have repeated a course, both grades will be included in the

Credit for Armed Forces Service

Credit for Religious Education

Degree Requirements

average, but the credit will be counted only once. Individual colleges may establish higher scholastic standards.

- *Residence.* You must spend either the first three years (earning not less than 90 semester hours) or the last year (earning not less than 30 semester hours) in residence on this campus uninterrupted by work at another institution. Only courses applicable toward the degree sought may be counted. Although some colleges will accept credits earned in courses offered by the religious foundations, these courses will not be counted in the residence requirements. Neither will they be counted as interrupting residence.

Credit earned by advanced placement is included in the first 90 hours and is not considered as interrupting residence.

To request waiving of the residence requirement you need to complete a petition obtainable from the dean of your college. He will send it with his recommendation to the Vice-Chancellor for Academic Affairs for final decision.

- *Course Requirements.* In addition to course requirements established by your college, you must have (unless you entered before June 1, 1964) at least six hours each in the humanities, the social sciences, and the natural sciences. Your college can provide you with a list of courses acceptable in your curriculum. Sequences in these courses should be distributed over at least three years.

- *Thesis.* If you want to submit a thesis to partially fulfill the degree requirements, check with your college. A maximum of ten hours of credit may be counted. The thesis must be in the line of the curriculum from which you expect your degree — and you must work under the direction of a faculty member in the department concerned. You also have to announce your subject by the end of the sixth week of instruction in the first semester of your senior year.

- *Foreign Language.* Unless you take and pass a second semester or a more advanced course in a foreign language, your credit for the first semester in a beginning course will not be accepted toward graduation. Although credit in a University course taken to remove a high school entrance deficiency is not counted toward graduation, the dean of your college may allow it to be accepted as part or full satisfaction of the foreign language requirement for the degree.

- *Second Bachelor's Degree.* If you have received one bachelor's degree, you may receive another if you meet all requirements for both degrees; the curriculum offered for the second degree must include at least 30 semester hours not counted for the first degree. You must meet the same residence requirements as for the first degree.

- *English Requirement.* To receive an undergraduate degree, you must be able to use English satisfactorily. You can satisfy part or all of this requirement by performing well on a proficiency examination; otherwise you must earn credit for Rhetoric 101 and 102, or Rhetoric 101 and 108, or Speech 111 and 112, or other equivalent courses. The Rhetoric Placement and Proficiency Examination is offered, mostly to new students, at various times in the spring and

summer. Check with the Department of English to see when you can take it.

If you want to drop a course, get a change slip from the dean of your college. (See page 10.) If you have fallen behind in a course, he may require you to drop it and accept a grade of "E."

- *To Remove Entrance Deficiencies.* If you did not have certain required courses in high school or if you did not graduate from an accredited high school, you may have to take one or more "entrance exams," which you will need to take before beginning your second year at the University. There is no fee for these. Inquire about them at the Office of Admissions and Records. For some purposes, the General Educational Development Test or the American College Test may be substituted for entrance examinations.

- *Final Examinations.* At the end of each semester you will have final examinations in most of your courses. If you have to miss an examination, you should report the facts to the dean of your college as soon as possible, *before* the examination. The dean is the only one who can excuse you for illness or any other reason. If you are absent from an examination without being excused by the dean you will receive a failing grade in the course.

If you are excused from an examination you will need to make it up, at your instructor's convenience, before mid-semester grades are reported in the next semester. Otherwise your excused grade will automatically become an "E."

- *Proficiency Examination.* To take a proficiency examination in any course normally open to freshmen and sophomores you must have the consent of the head of the department concerned (except for courses in which you take examinations during the pre-college program). These examinations are given without fee early in each semester. Grades given are "pass" or "fail" and no official record is made of failures, nor are the grades counted in computing averages. If you pass you will receive regular credit, as if you had taken the course.

There are some limitations on these examinations: You can not take one to raise a grade or remove a failure. You will not be allowed to take the examination if you have received credit for more than one semester of work in the subject in advance of the course for which you want the examination.

If you want to take proficiencies, you should make arrangements in the department offices concerned. On recommendation of the head of the department and approval of the dean of the college, you may be able to take these examinations in courses normally offered to juniors and seniors.

- *Special Examinations.* On recommendation of the head of the department concerned and with the approval of the dean of your college, you may be allowed to take a special examination to remove a failure. You should take the examination before the end of your next semester following the failure, if possible.

To obtain a permit, have your college dean sign your request

Dropping a Course

Examinations

and take it to the Office of Admissions and Records. For each examination you will need to pay a \$10 fee in advance at the Bursar's Office, 100b Administration Building.

Grades are reported as "pass" or "fail" and do not count in any computation of averages. If you have questions about special examinations, you should contact the head of the department concerned or the Office of Admissions and Records.

Grades

Grades and grade points are as follows:

A, excellent	= 5 points
B, good	= 4 points
C, fair	= 3 points
D, poor	= 2 points
E, failure	= 1 point

Other symbols are:

Ab	— absent from the final examination without excuse (counts as failure).
Ex	— temporarily excused from the final examination or other course requirements.
Df	— grade temporarily deferred.
P	— pass (under pass-fail option).
F	— fail (under pass-fail option).
Pass	— passed by special or proficiency examination.
Fail	— attempted but failed to pass course by special examination.
S	— satisfactory.
U	— unsatisfactory.
W	— withdrawal.

- *Pass-Fail.* If you are a full-time student in good academic standing (not on probation), you may, with approval of your academic adviser, take courses under the pass-fail option. Up to 18 semester hours may count toward a degree. Normally, you may take only one course, with credit up to five semester hours, in any one semester. Neither these courses nor other pass-fail grades obtained through special or proficiency examinations will be counted in the grade-point average.

- *Correction.* If your grade is incorrectly reported on your card, it may be changed by the instructor with approval of the department head. If you believe your semester grade is improper, you may appeal to the appropriate department faculty committee.

- *Grade Reports.* Final semester grades are sent to you and your parents. If you list the University as a reference, or if you otherwise give written authorization, the University will allow representatives of outside agencies to see your records here, or will send information to them. In the interest of research or financial assistance or honorary recognition, the Director of Admissions and Records may release academic information. In the case of research, he must be assured that individual anonymity will be guaranteed.

- *Probation.* While each college may establish higher scholarship

requirements, the minimum for the University provides: If you are a freshman in your first semester and if your grade-point average for the semester falls below 3.0, you will be placed on a 3.0 probation for the following semester. If your average for the semester on probation is again below 3.0, you will be dropped from the University for poor scholarship.

For other students, the rules are not as lenient. See *Regulations Applying to All Undergraduate Students* for complete rules.

Honorary societies at the University of Illinois are listed here, with the minimum scholastic requirements. Some are national societies, some local—and some have membership by invitation only.

Honorary Societies — Scholastic

Alpha Epsilon — Agricultural engineering. 4.0 juniors, 3.8 seniors, 4.0 graduate students.

Alpha Lambda Delta — Freshman women. 4.5 during first semester of freshman year.

Alpha Sigma Mu — Metallurgical engineering. Juniors and seniors in upper one-third of curriculum.

Alpha Zeta — Agriculture. Men. 3.8.

Chi Epsilon — Civil engineering. 3.75 and in upper one-third of class.

Chi Gamma Iota — Veterans and students in R.O.T.C. programs. "B" average.

Delta Phi Alpha — German. 4.5 juniors, 4.25 seniors.

Dobro Slovo — Slavic languages. 4.25.

Eta Kappa Nu — Electrical engineering. 4.0 seniors, 4.5 second-semester juniors, 4.75 other juniors.

Gamma Epsilon — General engineering.

Gamma Sigma Delta — Agriculture. Upper 15 per cent of class.

Gargoyle Society — Architecture. Upper 10 per cent of class.

Iota Sigma Pi — Chemistry. Women. "B" average.

Kappa Delta Pi — Education. Average varies.

Kappa Tau Alpha — Journalism.

Mu Phi Epsilon — Music. Women. 3.8 average and "A" or "B" in major applied music.

Omicron Delta Epsilon — Economics. 4.0 average and 4.2 in economics.

Omicron Nu — Home economics. 4.5 juniors, 4.25 seniors.

Phi Alpha Theta — History. 3.8 average and 4.2 in history.

Phi Beta Kappa — Liberal arts and sciences. 4.5.

Phi Eta Sigma — Freshman men. 4.5 during first semester of freshman year or 4.5 accumulative average for first two semesters.

Phi Kappa Phi — All-University scholastic. 4.75 juniors, 4.5 seniors.

Phi Lambda Beta — Brazilian culture. 4.0.

Phi Lambda Upsilon — Chemistry.

Pi Alpha Psi — Floriculture.
 Pi Delta Phi — French. 3.8 average and 4.0 in French.
 Pi Mu Epsilon — Mathematics. 4.0 average and 4.5 in mathematics.
 Pi Sigma Alpha — Political science. "B" average.
 Pi Tau Sigma — Mechanical engineering. Upper 17 per cent first-semester juniors, upper 25 per cent second-semester juniors, upper 33 per cent seniors.
 Psi Chi — Psychology.
 Sigma Delta Pi — Spanish. 4.0 average and 4.5 (juniors) or 4.25 (seniors) in Spanish.
 Sigma Gamma Tau — Aeronautical engineering. 4.0.
 Sigma Iota Epsilon — Management. 4.0.
 Sigma Tau — Engineering. 4.0.
 Tau Beta Pi — Engineering. 4.75 first-semester juniors, 4.5 second-semester juniors, 4.25 seniors.
 Zeta Phi Eta — Women's speech. 3.5 average and 4.0 in speech.

Honorary Societies — Activities

Activity honoraries at the University:
 Arnold Society of Air Cadets.
 A-Ti-Us — Freshman women.
 Delta Sigma Rho — Forensics.
 Dolphin Fraternity — Swimming.
 Mask and Bauble — Dramatics.
 Ma-Wan-Da — Senior men.
 Mortar Board — Senior women.
 National Collegiate Players — Theatre.
 Omicron Delta Kappa — Campus leadership.
 Phi Mu Alpha — Music.
 Sachem — Junior men.
 Scabbard and Blade — Military.
 Shorter Board — Senior women.
 Skull and Crescent — Sophomore men.
 Tomahawk — Independent freshman men.
 Torch — Junior women.
 Tribe of Illini — Athletic.
 Trident — Navy.
 Wa-Na-See — Sophomore, junior, and senior men.
 Xi Sigma Pi — Forestry.

Honors

- *Dean's List.* If you are a full-time student and achieve a 4.0 or better grade average during a semester you will be on this special list.
- *Honors Day.* Each spring the University recognizes students who have been on the Dean's List of their colleges for all semesters in which they were enrolled since the last Honors Day Convocation.

This is recorded on the student's transcript as "Honors Day Recognition (year)."

- *Bronze Tablet.* Inscription of a student's name on the tablet which hangs on the wall of the main Library recognizes sustained academic achievement.

- *Prizes and Awards.* Prizes, scholarships, fellowships, and miscellaneous awards are listed by academic college in the *Undergraduate Study* catalog.

- *Graduation with Honors.* Each college sets the conditions under which its degree candidates may graduate with honors. A student's diploma, his permanent University record, official transcripts of his credits, and the commencement program all carry notations of such distinctions.

Edmund J. James Scholars currently participate in a special four-year all-University program for superior students. While most James Scholars receive their appointments while they are still seniors in high school, any freshman or sophomore who shows outstanding scholarship may apply directly to the Office of the University Honors Programs, 1205 West Oregon Street, Urbana.

James Scholars

A James Scholar has a variety of special academic privileges and opportunities including special honors sections of regular courses, new honors courses, a faculty honors adviser, first choice of class sections when possible, a library stack permit, permission to vary his course of study and take classes outside the prescribed limits of his curriculum, and use of the James Center. The Center, at 1205 West Oregon Street, Urbana, provides special study facilities including individual study carrels, a reference library, and a large conference room. It is open until midnight seven days a week and James Scholars may have keys to the building.

The University Library, one of the five largest in the United States, contains over four million volumes plus pamphlets, maps and photographs, manuscripts, music scores, newspapers and periodicals, etc. Outstanding collections have been developed in the following areas:

Libraries

Humanities — Classical literature, history, archaeology; sixteenth- and seventeenth-century English literature, especially the Milton-Shakespeare period; Victorian literature; French, Italian, and Spanish literature; German literature of the sixteenth and seventeenth centuries; comparative philology.

Fine Arts — Architecture, landscape architecture, music.

Social Sciences — Western United States history, Lincolniana, Latin-American history of the Revolutionary period, Italian history, medieval and modern European history, German history for 1830-1900, Irish history, international law and relations, political science, law, economics, labor and industrial relations, education.

Science and Technology — Mathematics, chemistry, biological sci-

ences (especially parasitology, entomology, and ornithology), physics, geology, engineering, agriculture.

- *Undergraduate Library.* Most of your work as an undergraduate can be done in the special new Undergraduate Library built under ground just east of the main Library. Easy access to a large number of volumes — especially those on reserve for undergraduate courses — and colorful, comfortable study areas provide you with the best of study conditions. Many individual study carrels are available — as well as special ones for typing and for blind students and their readers. Open Monday through Saturday, 8:00 a.m. to midnight; Sunday, 2:00 p.m. to midnight.

- *Department Libraries.* In addition to the main Library, you may need to use some of the following department libraries in other buildings:

Agriculture — 226 Mumford Hall.

Architecture and Fine Arts — 202 Architecture Building.

Biology — 101 Burrill Hall.

Chemistry — 257 Noyes Laboratory.

Engineering — 221 Engineering Hall.

Geology — 223 Natural History Building.

Home Economics — 314 Bevier Hall.

Journalism and Communications — 122 Gregory Hall.

Labor and Industrial Relations — 145 Labor and Industrial Relations Building.

Landscape Architecture — 203 Mumford Hall.

Law — 104 Law Building.

Mathematics — 216 Altgeld Hall.

Music — 220 Smith Music Hall.

Physics — 204 Physics Building.

Urban Planning — 203 Mumford Hall.

Veterinary Medicine — 250 Veterinary Medicine Building.

In the main Library you will find these department collections maintained separately: classics; commerce; education and social science, including the human relations area files; English; history and philosophy; library science; maps and geography; modern language; newspaper and business archives; physical education; University archives.

- *Hours.* During the academic year the main Library is open during the following hours: Monday through Saturday, 8:00 a.m. to 10:00 p.m.; Sunday, 2:00 to 11:00 p.m. The department libraries vary but in general they are open during the following hours: Monday through Thursday, 7:50 a.m. to 5:00 p.m. and 7:00 to 10:00 p.m.; Friday and Saturday, 7:50 a.m. to 5:00 p.m.; some on Sunday, after 2:00 p.m.

- *Residence Halls Libraries.* If you live in one of the University residence halls, you may use the collection of basic reference books provided in the Florida Avenue, Illinois Street, Lincoln Avenue, and Pennsylvania Avenue residence halls. A new library is being formed at the Peabody Drive halls also.

- *Borrowing Books.* You will need your student I.D. card to check out material from the Library. With it you may borrow material from the libraries at the University's Chicago campuses as well. You may borrow many books for three weeks, but books that have been specifically reserved for class may be used only at the Library during the day. They may be borrowed for overnight use but must be returned by 9:00 a.m. the following day. Periodicals, rare materials, and government documents may be used only in the Library itself.

- *Renewal.* You may renew your loan of a book that is not in demand for a second three-week period.

- *Photocopies.* You can make photocopies of materials which can be borrowed for only a short time or not at all. Two copying machines are located in the Library basement. Cost is ten cents per page. Other copying machines are available in some of the department libraries.

- *Fines.* If you do not renew or return a book to the library from which you borrowed it on the date stated, you will be subject to a fine of 15 cents a day. If it is a reference book, the fine will be 50 cents for the first hour and 25 cents for each additional hour.

- *Lost Books.* If you lose a book, report the loss immediately to the desk from which you borrowed the book. If it is overdue, you will be subject to the overdue fine until you report its loss. If you do not find the book after a reasonable amount of time, you will have to pay for its replacement.

- *Payment of Fines.* If you owe overdue fines or lost book charges, you will receive a statement of these charges from the Office of Business Affairs.

- *Library Offenses.* Any student who steals or mutilates a library book or who forges a signature or I.D. card to borrow books, will be subject to immediate dismissal from the University.

If you wish to attend a class without participating but only to listen to the lecture or discussion, you must first obtain written permission of the instructor and the dean of the college concerned on an official "visitor's permit." If you are a full-time student, there is no charge; otherwise it is \$15 for each course.

Visitors are not permitted in laboratory, military, physical education (other than theory), or studio classes.

Army, Navy, and Air Force Reserve Officers' Training Corps programs are offered at the University on a voluntary basis. Each of these programs leads to appointment as a commissioned officer (second lieutenant or ensign) in the respective service. Through these four-year programs a student may meet the minimum lawful military obligation or he may, if he chooses and is qualified, enter the service as a career officer.

If you are not a transfer student with 60 or more academic hours of credit, you are required to take four semesters of physical educa-

Listeners or Visitors

Military Training

Physical Education Requirements

tion. The University recommends that one semester be in Physical Education for Men 100 or Physical Education for Women 100.

You will be expected to complete this requirement during your first four semesters at the University of Illinois, unless the University Health Service finds you unable to take such courses, in which case you may be deferred or exempted. Occasionally the dean of a college may defer or exempt a student from these requirements for critical problems such as study or personal obligations.

The required semesters of physical education are not counted in the hours or academic average for graduation.

Repeating Courses — Forfeit of Credit

Should you for some reason want to repeat a subject for which you have previously received credit you will forfeit the original credit, if you remain registered in a repeated course until the end of the term. If you should fail to pass the repeated course, the original credit will not be restored but both grades will count in the graduation average.

• *Beginning Foreign Language Courses.* If you pass the first semester but do not take a second semester, you will not receive credit toward graduation, and the grade will not count in your graduation average—unless you register in and pass a more advanced course in the same language.

If you pass the first semester but elect to repeat it, the original credit will be cancelled by reregistration. If you should fail the repeated course, neither the passing nor failing grade will be counted in the graduation average, since the first semester alone of a foreign language is not acceptable toward graduation in any college.

If you should again repeat the first semester, pass it and later register and pass in the second semester, all grades received in the first semester course and the second semester course will be counted in the graduation average.

Special Educational Opportunities Program

Several hundred students are in this special program for educationally disadvantaged students. SEOP advisers are located in 130 Student Services Building.

Study or Class Load

Only the dean of the college can allow you to take more or less than a normal program of studies. The normal program varies with the college and curriculum.

More than 10 hours in a semester is considered a full program for fee assessment purposes. The minimum program required for Selective Service approval or for Social Security dependent benefits is 12 hours, for maximum education benefits under the Veteran's Readjustment Benefits Act of 1966, 14 hours. Requirements for an eight-week summer session are one-half those for a regular semester.

Studying

You may find that you need help with study techniques. Besides tips from successful fellow students, you may receive helpful suggestions from the following: your resident counselor, members of the faculty, your college dean's staff, the staff of the Office of Stu-

dent Personnel, and specialists on study techniques at the Student Counseling Service.

If you can not study well in your room or at the Library, you may want to pick up the list of quiet places to study from the Office of Student Personnel, 130 Student Services Building. Each semester some classrooms are kept open for students to use for studying during the evenings.

Some department offices have lists of tutors and the rates charged. In the second floor reference room of the main Library you can find a file of names of volunteer tutors.

For up-to-date information on other tutoring services, you should contact the Office of Student Personnel, 130 Student Services Building.

Tutors

SERVICES YOU MAY NEED

The University offers to its students a number of special services. Some of them you will probably use; some are quite specialized and you may not need them at all.

If you are the victim of an accident on the campus, or if you are trying to help someone who is, you can get immediate transportation to hospital emergency services by calling the University police (333-1212). Students are usually taken to McKinley Hospital unless they ask to go somewhere else.

Accidents

Rather early in your college stay, you may want to seek vocational counseling (see page 23), so you can choose your college program to prepare you better for your career.

During your last year here you can participate in the convenient on-campus interviewing when representatives of a number of employers will be here. You can make appointments with the interviewers—and also find out about other employers who do not come to campus—through specialized placement offices and through the Coordinating Placement Office, 2 Student Services Building. The latter offers placement aid in particular to liberal arts students and students in academic fields not served by the special offices.

Career Guidance and Placement

After you finish school, you may still use these services to help you find an appropriate job. Chicago area alumni may consult the Chicago Placement Office in the Illini Center, located in the LaSalle Hotel.

Major specialized placement offices are:

Agriculture — 104 Mumford Hall.

Architecture — 102 Architecture Building.

Art — 139c Fine and Applied Arts Building.

Chemistry and Chemical Engineering — 107 Noyes Laboratory.

Commerce and Business Administration — 101 David Kinley Hall.

Communications — 119 Gregory Hall.

Education — 140 Education Building.

Engineering — 109 Engineering Hall.

Home Economics and Restaurant Management — 260e Bevier Hall.
Labor and Industrial Relations — 219 Labor and Industrial Relations Building.

Landscape Architecture — 210 Mumford House.

Law — 209b Law Building.

Library — 331 Library.

Public Service Careers and Government Employment — 332 Lincoln Hall.

Social Work — 1204 West Oregon Street, Urbana.

Urban Planning — 208 Mumford Hall.

Check Cashing

You may cash personal checks up to \$20 at the concessions desk in the Illini Union or at the counter in the Men's Residence Halls Snack Bar or Illinois Street Residence Halls canteen. You will need your I.D. card at all of these.

Other than that, the University provides no banking services, and there are no banks in the immediate campus area, although a currency exchange on Green Street will cash checks for a service charge. A number of banks, providing regular services at standard rates, are located in downtown Champaign and Urbana. While banks are closed on Saturday, some drive-in or walk-up windows are open until 5:30 p.m. Monday through Thursday and until 6:00 p.m. on Friday.

Counseling

Many people at the University devote their time to counseling students on various matters. If you have a problem, the chances are good that there is someone on the staff who is equipped to listen to your problem and offer good advice.

If you don't find any listing which might cover your type of need, don't give up. Ask questions. If you are a freshman or sophomore, perhaps an upperclassman can be of more help than anyone. Try the Illini Guide in your area or the staff in your house or residence hall. And don't forget the unsung heroines of a university campus: the department secretaries. Most of them are efficient, informed, and happy to be helpful to you.

The deans and their staffs in the Student Services Building are here specifically to counsel you. Contrary to what some students may think, their duties are advisory and not regulative; so don't be afraid to ask them about anything that may be bothering you.

Here are some guides for specific kinds of advisory help:

- *Academic.* For purely academic matters you will be safest talking mostly with the deans in the academic college offices or with faculty members — your instructors, your adviser, the head of your department — in fact, most faculty members will be glad to talk to you.

- *Budget.* Under "Money Problems," page 28, you will find a breakdown of the approximate costs of a year at the University. If you can't seem to stay within this, or if your money just won't stretch that far, you may need help in planning your budget. For that you should go to the Office of Student Personnel, 130 Student

Services Building. If you know you need a loan, you may want to go directly to the Office of Student Financial Aids, Room 109, 707 South Sixth Street, Champaign.

- *Disciplinary Matters.* If you get into trouble with your house judicial body or with the University discipline system, the staff in 331 Student Services Building can be helpful. They will advise you of your rights and appeal routes, etc.

- *Emotional Problems.* Some 18 experienced clinical and counseling psychologists are on hand in the Student Counseling Service to help you with psychological and personal problems that might interfere with your ability to study. These counselors also conduct various clinics, listed individually later in this handbook.

About a fourth of the students on campus use this service each year. You can make an appointment with a counselor at 206 Student Services Building, or by calling 333-3704.

If you prefer, the Health Service Mental Health staff includes a clinical psychologist and a psychiatric social worker, as well as five full-time psychiatrists. For medical-psychological consultation and treatment of emotional difficulty of any kind, make an appointment by calling 333-2705 or stop at 199 Health Center.

- *Legal Problems.* If you find yourself in trouble with law enforcement agencies, advisers in the Office of Student Personnel, 130 Student Services Building, will be glad to help in any way they can. They do not, however, offer legal advice.

If a crime has been committed against you, call the University police. Report to them such matters as theft, loss of your I.D. card, annoying telephone calls — or more serious matters.

- *Marriage.* Staff members in the Student Counseling Service offer marriage counseling to undergraduate and graduate married students.

- *Selective Service and Veterans.* For counseling on any problems concerning the draft, a special adviser in the Office of Student Personnel will be helpful. He has the latest information available. He will also help with any special problems of veterans.

You can obtain answers to some of your questions at the draft counseling center at the University Y.M.C.A.

- *Vocational.* You can take tests at the Student Counseling Service which may help you decide what vocation to pursue. That is one place to go for general vocational counseling, too. Another is the Coordinating Placement Office, 2 Student Services Building. The latter, and the specialized placement offices around the campus, will provide specific information about actual jobs available in your field.

If you need certification concerning some physical limitation, you may consult with a physician at the Health Service.

If you are one of the 200 or more physically disabled students on campus, you probably know all about the "Rehab Center" here. If you are not, you may not know that the University's program for disabled students is one of the finest in the world. Building ramps and elevators and special buses with lifts allow these students to attend regular classes and participate in most campus activities.

Disabled Students

Employment

Perhaps you are among the 10,000 to 15,000 University of Illinois students who earn part or all of their college expenses. If you need to work while you're here, you will want to register with the Student Employment Office, Room 107, 707 South Sixth Street, Champaign. While the people there can not guarantee you a job, there are many opportunities. Hourly wages vary from \$1.50 to \$3.00, depending on type of work, and skill and responsibility involved. Meal jobs usually require two and one-half hours a day, board-and-room jobs four hours a day.

The office can also give you information about summer jobs.

Financial Aids

People in this office, Room 109, 707 South Sixth Street, can help you plan your whole financial program, including income from summer employment, loans, possible scholarships or grants, and perhaps part-time work during the school year. See "Loans," page 26, and "Scholarships and Grants," page 28.

Foreign Students

If you are a United States citizen who wants to make contact with some of the foreign students on campus, one of the best ways is to call or drop in at the Office of Foreign Student Affairs, 310 Student Services Building (333-1303).

If you are not a United States citizen, the chances are that you became familiar with the Office of Foreign Student Affairs before you left your homeland, and the office will remain your home base throughout your stay here. Counselors will help you and your family with all sorts of problems, including immigration, income tax, and other matters concerning the United States government, as well as University registration, financial aid, insurance, housing, and advice on personal problems. A special handbook for foreign students is available at the office.

Information

Following the recommendation of student-staff committees that a "student information network" be established, a pilot program was begun during the second semester of 1968-69. This (called Information and Referral Center, located in Room 104a in the corridor of the main Library) or a similar set-up will be continued, if enough students use it to make it worthwhile. The purpose is to help students obtain answers to their questions more easily, either by direct answer or by referring them to the right office.

Individual students may have an interview with a qualified graduate student, without advance appointment, from 1:00 to 5:00 p.m. Monday through Friday. For routine questions or for distribution of publications, etc., the Center is open from 8:00 a.m. to 10:00 p.m. Monday through Friday, from 8:00 a.m. to 12:00 noon Saturday, and from 5:00 to 10:00 p.m. Sunday.

The Campus Information Center at the front (north) entrance of the Illini Union distributes various publications and has information about general University activities and affairs. Here is a telephone directory of information services:

Information and Referral Center.....333-6548
Intellectual and Cultural Affairs.....333-0480

Student Activities	333-1190
Telephone Numbers of Students.....	333-0920
Telephone Numbers of Faculty and Staff...	333-1000
Campus Information Center.....	333-4666

See also page 30.

- *Student Affairs and Other Periodicals.* You should receive each month, October through May, at your campus mailing address a copy of *Student Affairs*, the official newsletter for undergraduate students. (If you do not receive your copy, your address may be listed incorrectly with the University — and you might miss other official mail. See page 34.)

You will find information, as well as student and staff opinion on various topics, in the newsletter. If you would like to make suggestions about the publication, or if you want to submit comment, poems, artwork for possible inclusion, drop by the office or send the material to: *Student Affairs*, 311 Student Services Building.

The *Daily Illini's* "Notices" column will help remind you of official deadlines and events. For information about current intellectual and cultural happenings on campus, you will find the weekly calendar "Intellectual and Cultural Affairs" helpful. The Office of Student Programs and Services issues the calendar and sends it to student residences. If you can not find a copy, call the SPAS office, 333-0480.

- *Bulletin Boards.* Academic department and residence hall bulletin boards provide a good source of information. The official University Calendar for the current week is posted on bulletin boards in most University buildings. A special bulletin board on intellectual and cultural events is located at the Campus Information Office at the north entrance of the Illini Union. Other such special boards are located on the first floor of these halls: David Kinley, Gregory, Lincoln, and Mumford.

- *Illini Guides.* When you are new on campus you will find the Illini Guides (see page 64) of help in answering all kinds of questions — from what to wear to how to change your study program.

Your tuition and fees automatically include an insurance premium to provide hospital-medical-surgical insurance during your stay here. Your coverage for second semester ends on the day of summer session registration. If you plan to return in the fall, you may have coverage for the summer — even if you do not attend the summer session — by paying an additional fee before the established deadline.

If you did not get a copy of the policy at registration, you may find out about the coverage by calling the Supervisor of Insurance, 333-3110.

- *Exemption.* You may be exempted from the insurance fee if you provide evidence of equivalent coverage to the Insurance Office, B-3 Coble Hall, not later than the final date for full refund of fees (see page 7). You will be required to sign a waiver and assume responsibility.

Insurance

- *Family Insurance.* If you are married, you may buy insurance to cover your spouse and children by applying and paying the additional premium (\$15 for spouse, \$10 to cover all children, per semester) at the Armory during registration, or at the Insurance Office (B-3 Coble Hall) within the first 10 days of instruction.

Loans

If you know you will need to borrow money in order to continue at the University, you should notify the Loan Office (Room 109, 707 South Sixth Street, Champaign) at least one semester in advance. Then the staff there can work to try to get the right loan for you. Some of the available loan funds are:

- *Emergency Loans.* You may apply for a short-term emergency loan through the Office of Student Personnel, 130 Student Services Building. Under these terms, you may borrow from \$5 to \$100, which you must pay back within 60 days or by the end of the semester, whichever comes first.
- *Job Interview Loans.* When a prospective employer invites you to come for an interview at his expense, you may borrow money from the University to cover up to \$250 of your travel expenses. You have to pay this back within 60 days or by the end of the semester, whichever comes first. Go to the Student Personnel Office, 130 Student Services Building, to ask about this, and take with you the wire or letter in which the employer guarantees that he will reimburse you for your expenses.

Some travel agents in town will advance credit for air fare to students who are traveling specifically for interviews with prospective employers.

- *National Defense Education Act Loans.* Up to \$1,000 a year with a maximum of \$5,000 for undergraduates; up to \$2,500 a year and \$10,000 maximum for graduate students; repayable beginning nine months after borrower ceases to be a full-time student, with up to 50 per cent cancellation for those going into teaching.
- *United Student Aid Loans.* Up to \$1,000 a year for undergraduates, up to \$1,500 a year for graduate students. Freshmen are not eligible.
- *University Long-Term Loans.* Up to \$2,500 during a student's entire University career, repayable beginning four months after he ceases to be a full-time student.

Lost and Found

You should go in person to the Lost and Found Office, 115 Illini Union, if you are searching for an article lost in the central campus area. If it isn't there, you may fill out a "lost card." The office is open from 8:00 a.m. to 5:00 p.m. daily.

Area offices of the University residence halls also maintain lost-and-found collections.

Married Students

Nearly 2,000 undergraduate students on this campus are married. Staff members in the Married Student Office, 2 Student Services Building, are on hand to assist individual married students and couples, as well as wives or husbands of students. A handbook for

married students, giving information of special interest to families, is available in the office.

Information on continuing education programs for women is available in the Married Student Office.

You may have your own "family doctor" while you are at the University by calling 333-2717 for an appointment with the same doctor each time you go to the Health Center. You may select from nearly two dozen full-time physicians who staff the Center, and your doctor may consult with any of another dozen visiting medical specialists. All of these are paid by the University, and you will not be charged for their services.

Although it will save you time if you make an appointment, you can go to the Health Center without one, and during regular hours you will be cared for as soon as possible. Hours are from 7:45 to 11:45 a.m. and 12:45 to 4:45 p.m. weekdays, and 7:45 to 11:45 a.m. Saturdays.

You may make an appointment for medical consultation, including psychiatric, with assurance that your problems will be kept in strict confidence.

- *Emergencies.* For emergency care after regular hours or on weekends, go to McKinley Hospital, 1109 South Lincoln Avenue, Urbana, where nurses are on duty 24 hours a day, and a physician is on call for emergencies.

- *Outside the Health Service.* If you elect to go directly to a community physician, or if you are referred outside the Health Service for examinations, treatment, or advice, you will be responsible for payment of your medical fees, unless they are covered by your University insurance.

- *Prescription Service.* New student fees this year make it possible for University insurance to provide a prescription drug service and limited dental service. You will pay 20 per cent of the cost for prescriptions issued by a physician and filled by a licensed pharmacist; the insurance will pay the balance up to a maximum of \$50 a semester.

- *Dental Service.* You will only need to pay half of the expenses for extraction and filling of your teeth, up to a maximum of \$10 a visit and five visits a semester.

- *Hospitalization.* You will be hospitalized for any illness requiring nursing care or bed rest, since such care is simpler in the hospital, and the risk of contagion among your fellow students is less.

Both Health Service and community physicians care for patients at the University hospital, McKinley, which is fully accredited by the Joint Commission on Accreditation of Hospitals. No major surgery is done at McKinley, however. Your University insurance covers services you receive at McKinley.

If your medical condition permits, and if you are not in isolation because of a contagious disease, you may have visitors while you are a patient at McKinley. Visiting hours are from 2:00 to 3:30 p.m.

Medical Care

and 7:00 to 8:00 p.m. daily — although your parents, housemother, head resident, husband, or wife may visit any time between 9:00 a.m. and 8:00 p.m. Children under fourteen are not permitted, and you may have only two visitors at a time.

Money Problems

This is a breakdown of about what your expenses should be for a two-semester year, if you're an average spender:

Tuition (Illinois resident)	\$ 246
(Tuition for nonresident is \$852)	
Required fees	116
Textbooks and supplies (higher for art, architecture, and engineering students)	130
Room and board (residence hall rate, double room, for nine months)	935
Miscellaneous (includes local transportation, miscellaneous expenses, and provision for Sunday evening meal which is not included in University residence hall charges)	493
Total	<u>\$1,920</u>

You can lower room-and-board cost somewhat by arranging to live in a triple room instead of a double, or by living in a co-op house. You might be able to get by on less for miscellaneous items if you watch expenditures closely. However, you have to count such things as clothing, laundry, travel, postage, entertainment, automobile operating expenses if you have a car — and expenses for dates if you're a man, for cosmetics and beauty shop visits if you're a woman.

Notary Public

Notary public service is free to you at the Information Desk inside the north entrance of the Illini Union, and at the Information Center in the corridor at the Library.

Ombudsman

The campus ombudsman will listen to any problem or question, and try to help the student find a solution. No appointment is needed, although it might be a good idea to call first to find out if he is in his office. He is located at 322 Illini Union, 333-1345.

Reading Clinic

At the Reading Clinic, 219 Student Services Building, you can join a noncredit class in reading, or you can get individual help in reading and study habits.

Scholarships and Grants

The Office of Student Financial Aids can provide you with a list of the scholarships and grants available to qualified students. Personnel in that office can also provide application blanks and help you apply for such aid. In general, the scholarships and grants require a superior academic record and evidence of financial need.

While an enrolled student may apply at any time for aid scheduled to begin in September, it is best to apply between February 1

and March 1 of the previous spring. A few scholarships and grants become available for the second semester and you should apply for those as soon as possible after October 1.

• *Parents' Confidential Statement.* If you seek a scholarship, grant, or loan of over \$100, you must submit this statement through the national College Scholarship Service. You may obtain forms from the Office of Student Financial Aids, Room 109, 707 South Sixth Street, Champaign.

If you have speech or hearing difficulties, this is the place to go for diagnosis and therapy. The staff advises you to seek help early in your college career, although you can go any time. For hearing services, go to 321 Illini Hall; for speech services, to 601 East John Street, Champaign.

If friends or relatives are coming to visit you, you may want to arrange a campus tour (by bus, automobile, or on foot) for them. Write or call Campus Tour Office, 115 Illini Union, 333-3668, as far in advance as possible, to be sure a tour guide is available. You may also obtain maps for self-guided tours.

Guided tours of the new Krannert Center for the Performing Arts are available at 11:00 a.m. and 3:00 p.m. Monday through Saturday, and at 3:00 p.m. on Sunday.

Illibuses provide a cheap, easy way to get around campus. Rides are ten cents each or 12 for \$1. You can obtain maps and schedules at the Information Desk, north entrance of the Illini Union.

On weekends, the Champaign Chamber of Commerce provides free bus transportation between the campus and downtown Champaign. Sometimes the student governing body arranges to send buses to meet trains during days at the beginning or end of vacations.

The undergraduate and graduate student governments jointly operate a travel bureau which arranges charter and group flights at reduced rates. It sponsors summer flights to Europe, and flights at Christmas and semester break to major points such as New York, Los Angeles, San Francisco, and Denver.

From the bureau, 298a Illini Union, you may also obtain information on low-cost travel in foreign countries.

Each weekend the Travel Service charts a bus to take students to and from Chicago. It leaves the Union at 3:20 p.m. Friday and leaves the Chicago Loop Greyhound terminal at 6:30 p.m. Sunday to return to campus. Students can buy round-trip tickets for \$7.95 at 298a Illini Union. Tickets are usually all sold before Friday.

Financial benefits for veterans are handled by staff in the Veterans Benefits section of the Office of Student Financial Aids, Room 109, 707 South Sixth Street, Champaign. For other special problems, see the veterans' adviser in the Office of Student Personnel, 130 Student Services Building.

If you have writing problems and are an upperclassman, you may contact the Writing Clinic, 111 English Building, for diagnosis,

Speech and Hearing Clinic

Tours of Campus

Transportation

Travel Service

Veterans Affairs

Writing Clinic

brief instruction, supervised review, and help in organizing reports and papers. When you are a freshman, you should get help directly from your rhetoric instructor.

WHERE TO FIND OUT

The following list of deans' and other offices may help you decide where you need to go for help:

Academic Offices

Agriculture.....	104 Mumford Hall	333-0460
Aviation.....		
University of Illinois–Willard Airport, Savoy		333-2411
Commerce and Business Administration.....		
214 David Kinley Hall		333-2745
Communications.....	119 Gregory Hall	333-2350
Education.....	120 Education Building	333-0960
Engineering.....	101 Engineering Hall	333-2150
Fine and Applied Arts.....	110 Architecture Building	333-1660
Graduate College.....	330 Administration Building	333-0034
Labor and Industrial Relations.....		
249 Labor and Industrial Relations Building		333-1480
Law.....	209 Law Building	333-0930
Liberal Arts and Sciences.....	294 Lincoln Hall	333-1350
Student Information.....	294 Lincoln Hall	333-1705
Library Science.....	329 Library	333-3280
Physical Education.....	107 Huff Gymnasium	333-2131
Social Work.....	1207 West Oregon Street, U.	333-2261
Veterinary Medicine.....		
135 Veterinary Medicine Building		333-2760

Admissions and Records

Director.....	108 Administration Building	333-2033
General Information.....		
178 Administration Building		333-4339

Dean of Students.....	310 Student Services Building	333-1300
Discipline.....	310 Student Services Building	333-3680
Employment.....	707 South Sixth Street, C.	333-0600
Financial Aids.....	707 South Sixth Street, C.	333-1307
Foreign Student Affairs.....	310 Student Services Building	333-1303

Health Service

Director.....	278 Health Center	333-2711
Information.....	Health Center	333-2701

Honors Programs.....	1205 West Oregon Street, U.	333-0826
Housing Division.....	420 Student Services Building	333-0610
Illini Union.....	165 Illini Union	333-0160
Insurance Office.....	B-3 Coble Hall	333-3112
Loans.....	707 South Sixth Street, C.	333-1307

Motor Vehicle Division	101 North Mathews Avenue, U.	333-3531
Scholarships	707 South Sixth Street, C.	333-0100
Student Counseling Service		
Director	213 Student Services Building	333-3700
Appointments	206 Student Services Building	333-3705
Student Organizations and Activities Office	278 Illini Union	333-1190
Student Personnel Office		
Dean	130 Student Services Building	333-2121
Counseling	130 Student Services Building	333-0055
Dads Association	138 Allen Hall	333-0613
Freshman Men	130 Student Services Building	333-0050
Freshman Women	130 Student Services Building	333-0056
Married Students	2 Student Services Building	333-3137
Mothers Association	2 Student Services Building	333-0050
Selective Service	130 Student Services Building	333-0050
Special Educational Opportunities Program	130 Student Services Building	333-0054
Special Services	130 Student Services Building	333-0059
Student Programs and Services Office		
Dean	110 Student Services Building	333-0480
Intellectual and Cultural Affairs	110 Student Services Building	333-0480
Student Government Advisers	110 Student Services Building	333-0480

Your Rights and Responsibilities



RIGHTS, REGULATIONS, AND RESPONSIBILITIES

As a student at the University of Illinois, obviously you have the same rights — and are subject to the same federal, state, and municipal laws — as faculty members or any other citizens or visitors in the community. You are responsible for complying with these laws — and lack of knowledge of the law, with you as with anyone else, is not a defense.

There are also some University regulations that are necessary for orderly campus life. When you came to the University you indicated willingness to abide by its rules and regulations. If you fail to live up to that contract, you will be open to varying degrees of disciplinary action, of which dismissal from the University is the most serious.

In this handbook you will find the general University regulations that apply to students and that were known to be in force at the time the book was published. It is your responsibility to keep up to date with these, and to find out and comply with academic and procedural regulations of your college and department.

The booklet *Regulations Applying to All Undergraduate Students*, which you received at registration, sets forth in detail general University rules and regulations. Some of the residence halls issue their own specific regulations also.

• *Your Special Rights Concerning Discipline.* If you have occasion to be called before a Faculty Senate discipline subcommittee, you can expect:

- To be notified in writing, in advance of the hearing before the subcommittee, of the precise charges against you, and to be allowed a reasonable time to prepare your case.
- To be invited to review in advance the evidence that will be introduced at your hearing.
- To be able to bring with you to the hearing any person or reasonable number of persons (as defined by the subcommittee chairman).
- To have the subcommittee exclude from its consideration any evidence not presented at the hearing.
- To be notified in writing of the subcommittee decision.
- To have a chance to appeal the subcommittee decision to a higher body.

SOME REGULATIONS YOU SHOULD KNOW

In this section you will find some regulations that apply to you as an individual, no matter what organizations you belong to or where you live in the campus area. Later sections give information that applies to you as a member of an organization, or as a resident of a housing group.

Address

You are responsible for maintaining in the Office of Admissions and Records your correct, current home and campus addresses. You can fill out a change of address form at 69 Administration Building — or, if you live in the University residence halls, at your hall office.

Any automobile that is to be parked on University streets, drives, or parking lots must be registered with the University. You should do this during the regular academic registration at the Armory; otherwise, you should go to the Motor Vehicle Registration Office, 101 North Mathews Avenue, Urbana.

If you acquire a car while a student here, you must register it within one school day after you acquire it.

The annual registration fee is \$5.

When you register your car, you should pick up a copy of the flyer, *Student Motor Vehicle Regulations*, which contains the operation and parking regulations and penalties for violations.

If you plan to operate a bicycle on campus, you are to register it with the Motor Vehicle Division, 101 North Mathews Avenue, Urbana. Registration is free. The flyer, *Bicycle Regulations*, gives detailed rules.

You may distribute leaflets and other free printed materials outdoors on campus if the individual or group responsible for the materials is clearly identified and if you take care not to obstruct traffic, block entrances to buildings and driveways, harass or interfere with passers-by, disturb classes by noisiness, or litter the premises. If you distribute at a sponsored outdoor event, you must have approval of the sponsoring group.

You can not distribute inside University buildings except at properly authorized meetings, with consent of the sponsor, or on the ground floor and in the first-floor corridors of the Illini Union. Housing units may or may not allow such distribution, according to their own house government rules.

If you falsify, deface, alter, or mutilate any official document of the University—such as your I.D. card, program card, change slip, receipt, or transcript of credits—you are subject to dismissal. If you withheld or falsified information on your admission application, you are also subject to dismissal.

You are prohibited from keeping firearms on your person, in your quarters, or in your motor vehicle at any time, if you are single. If married, you may keep firearms as permitted by state law.

Gambling is not permitted at any time in or about University property or approved student housing.

You should keep your I.D. card with you at all times, since you will need it to cash checks, borrow library books, and identify yourself when necessary. If you lose your card, you may get another one by going to 73 Administration Building, between 1:00 and 5:00 p.m.

If you use a University I.D. card issued to someone else, or use an altered or forged card, or alter a card (see “Falsifying Documents,” above), you are subject to dismissal.

• *If you’re married*, and want to obtain a card for your spouse you should take your I.D. card and some reasonable proof of marriage—marriage certificate or bankbook showing a joint husband and

Automobile

Bicycle

Distributing Printed Materials

Falsifying Documents

Firearms

Gambling

Identification Card

wife account — to 73 Administration Building. For renewal, presentation of your spouse's old card is sufficient.

Liquor Liquor is not permitted at any time in or about University property or approved student housing.

Mass Demonstrations The University does not tolerate irresponsible mass behavior such as water fights or other mob actions. If you become involved in such an assembly — *even as a spectator* — you will be subject to discipline, including dismissal.

Motorcycle If you plan to park a motorcycle on campus, you must register it with the Motor Vehicle Division, 101 North Mathews Avenue, Urbana. If you bring the cycle here before October 1, you should register it during September. If you bring it here later, you have to register it within five school days — but you may operate it during those five days.

Registration is \$3. When registering, you should pick up the flyer, *University Motorcycle Code*, which gives detailed regulations.

Parking As everyone knows, parking on campus is a problem. However, the rented spaces on campus — including those in the residence hall parking lots — *have* been rented, and do belong to the persons who rented them for the hours indicated. Anyone — including your guests and campus visitors — who parks in someone else's space is likely to have his car towed away.

Picketing Peaceful picketing and similar means of representing points of view in an orderly manner are entirely acceptable — provided certain conditions are met. You must *not*:

- Invade the rights of others, including harassing or interfering with passers-by.
- Interfere with University operations, including disturbing classes by noise or otherwise.
- Jeopardize public order and safety.
- Obstruct or interfere with traffic.
- Block entrances to buildings and driveways.
- Picket inside buildings.
- Damage property, including lawns and shrubs.
- Litter premises with signs, leaflets, or other materials.

Smoking You will find that smoking and no-smoking areas are well marked in campus buildings. In general, you may smoke in offices, seminar rooms, lounges, and corridors with ashtrays or urns. You may not smoke in libraries, classrooms, theatres, and other places where it might be unsafe or where “no smoking” notices are displayed.

If you violate these regulations, you will be subject to fines or other discipline.

Telephone Use If you defraud the University or the telephone company by failing to give correct information on long distance calls or on charge numbers, you will be subject to immediate dismissal from the University. For unauthorized attachments or extensions to telephones, you will be subject to University discipline, which could include dismissal.

PARTICIPATING IN GOVERNMENT AND ADMINISTRATION

Ultimately, the voters of Illinois govern the University, through their elected representatives, members of the Board of Trustees. The trustees establish policy on recommendation by the University President (in turn advised by the Chancellor, for policy concerning this campus) and the University [Faculty] Senate. You can be directly involved in this process by serving on one of the senate committees (see page 79).

Within that structure, students are largely responsible for governing themselves — through housing governments and the Undergraduate Student Association.

If you want to run for office within your housing group, you should find out how to proceed from current officers or your resident adviser. If you want to run for office in the UGSA, talk with current members of the steering committee, or see an adviser in the Office of Student Programs and Services, 110 Student Services Building.

How to go about this depends, of course, on what it is you would like to see changed. In general, the following is the beginning step:

For curriculum changes, see your college's student "council." If your college does not have a council, go directly to a member of the faculty in that college — perhaps your adviser, or someone else you know — or to a member of the Educational Policy Committee, or perhaps to the dean of the college or one of his assistants.

For changes in regulations, see your appropriate student officer, your counselor, someone in the Dean of Students' division, or a member of the appropriate committee.

This is the first year for the Undergraduate Student Association, which is run by an 11-member steering committee elected at large last spring. Members elected are:

Jim Harms, Chairman
Ed Pinto, Treasurer
Mike Arkes
Jack Blakeman
Nancy Drummond
Barb Halpern
Mickey Hogan
Dorothy O'Brien
Steve Sloan
Sandy Stein
Al Stokes

The old Student Senate, which voted last year by a two-thirds majority to replace itself with the UGSA steering committee, had 42 members — 36 representatives elected from a specific senatorial district, plus six officers, headed by the student body president, elected at large.

Stated purposes of the UGSA are to "develop and maintain a

Initiating Changes in Regulations

Student Government

program of services for undergraduates, and to represent the interests of undergraduates within the University community.” During the UGSA elections last spring, two referenda were passed. The first provides for a fee of \$1.50 per student per semester to allow UGSA to provide “free group legal consultation and representation to undergraduate students.” It passed by a vote of 2,916 for, 2,250 against. The other referendum provides for a fee of \$1.50 per student per semester to allow McKinley Hospital “to provide a drug at-cost pharmacy and free specialist consulting services.” This one passed by a vote of 4,856 for and 374 against.

• *Housing Governments.* Each approved living unit has its own internal student government. The next step in policy-making bodies is the housing group government. There are five traditional groups. Also at this same level are separate, individual governments for each of the co-ed halls which last year established themselves as separate governments, each with a three-level appellate judicial system. These are: Illinois Street, Florida Avenue, and Pennsylvania Avenue residence halls, Bromley Hall, and Illini Towers.

The five traditional housing groups are:

- *Interfraternity Council.* Legislative and governing body of presidents and junior representatives of the 56 social fraternities on campus. The executive committee and the President’s Advisory Council help coordinate fraternity affairs. Junior IFC, one representative from each fraternity pledge class, provides training for future leaders and makes recommendations to IFC and individual fraternities.

- *Men’s Independent Association.* Represents men students who live in organized independent dormitories or rooming houses. Representatives to MIA’s governing and policy-making body, the Presidents’ Council, give individuals a voice on campus and organizational issues.

- *Men’s Residence Halls Association.* For men who live in the University residence halls. Membership is automatic; \$4 semester dues are included in the housing contract. The president of each living unit—or “house”—represents his unit at the Hall or Area Council, governing body of the individual dormitory complex. The president of each living unit also represents his constituency at the Presidents’ Council, composed of presidents of all member houses of MRHA.

- *Panhellenic Council.* The governing and policy-making organization of the 25 social sororities on campus. It functions through an executive committee, program board, judicial committee, Presidents’ Council, and the Junior Panhellenic Association made up of sorority pledges.

- *Women’s Independent Student Association.* Represents undergraduate independent women’s housing units. Its policy-making body is Second Council, composed of presidents and representatives of member halls and houses.

- *Council of Women Students.* This is composed of six Panhellenic and six WISA members. CWS serves as an advisory liaison between the two women’s governing systems.

DISCIPLINE

On-campus occurrences will go before the University disciplinary system; alleged violations of law can also go to outside authorities. In incidents occurring off the campus, only those cases which can reasonably be said to reflect on the student's fitness to continue as a student in the University will come before the University disciplinary system. Examples of the latter type are falsification of official University documents and off-campus theft. The term on-campus includes such things as housing units labeled University approved, regardless of private ownership, and any location in which the student represents the University, or is under University sponsorship, such as field trips.

The Faculty Senate Committee on Student Discipline — consisting of the deans of all the academic colleges, plus the Dean of Students, Dean of the Graduate College, one undergraduate, and one graduate student — determines the discipline policy for the Referral Committee, Subcommittees A and B, the special Subcommittee to Hear Massive Defiance Cases, and the bodies that hear "severe threat" cases.

This Faculty Senate committee also may assume original jurisdiction in serious discipline cases.

• *Discipline Office.* Offices for the parent committee, its executive director and all its subcommittees, are located at 331 Student Services Building. The executive director will answer questions about the discipline structure and policies — and will advise the student about his rights, appeal routes, and procedure.

In cases of charges of cheating, plagiarism, or other academic irregularity, the department handles the discipline, as discussed on page 10.

Academic Irregularities

The Board of Fraternity Affairs has original jurisdiction to hear and render decisions involving group activities of men's social fraternities. Appeal may be made to Subcommittee B and to the Dean of Students. This is a final appeal.

Fraternity Problems

In cases of complaints involving living unit regulations, the student house government handles the discipline. When the charges concern violations involving more than one house, the area judicial body handles the discipline. Appeals in both instances are directed to Subcommittee B. This may be done by providing a written appeal to the chairman of the living unit judiciary board that handled the case. The chairman of that board must then send a summary of the entire case, including the statement of appeal, to Subcommittee B.

Housing Problems

A special subcommittee of the Faculty Senate Committee on Student Discipline hears cases arising out of events of massive defiance of regulations. Procedure that is followed is:

Massive Defiance

1. All cases involving several students who were engaged in coercive or disruptive activities go to the special subcommittee.
2. Cases are sent directly to the subcommittee and not to the Referral Committee.

3. If time and circumstances permit, the Chancellor may seek advice from other students, faculty, and officials, and may warn the disruptive group of students to disperse or face specified disciplinary action.

4. The special subcommittee has the same jurisdiction as Subcommittee A (the power to dismiss from the University) and will follow the same procedures as Subcommittee A.

**"Severe Threat"
Cases**

When the Chancellor or his designated representative feels that a student's behavior has been such that his continued presence on campus poses a threat to others or to the University, he can suspend the student immediately, before there is a hearing. Such a case will be heard as soon as possible by a special hearing body of three members (two deans and a student) of the Faculty Senate Committee on Student Discipline.

Traffic Problems

The Student Traffic Appeals Board (three undergraduates, three students from the graduate and professional college, including at least one from the College of Law, four faculty-staff) hears appeals from decisions of the University Motor Vehicle Division. This board may refer cases directly to Subcommittee B with or without recommendation. The student may appeal to Subcommittee B also; this is a final appeal.

Voting Irregularities

When the campus student government determines that persons or organizations are guilty of voting irregularities in campus elections and referenda, they may submit names and charges to Subcommittee B, which will determine the penalties after hearing the case. Penalties for an individual upon first offense may be a fine of \$10 to \$25, reprimand of record, or conduct probation. For an organization, the penalty will be social probation or disciplinary probation.

Others

For all other cases, the procedure is as follows:

- *Referral Committee* (two students, three faculty, plus the Dean of Students or his delegate as nonvoting chairman). This committee reviews all cases except the ones mentioned above, and it has several alternatives:

1. To close the case without further consideration.
2. To refer the student for counseling (Student Counseling Service, Mental Health Unit, Office of Student Personnel).
3. To refer the case for discipline (a student judicial board, the student's college office, or Subcommittee A or B).

The Referral Committee bases its decision on a full report received from the Office of Investigation or some other University agency or office.

- *Discipline Procedure.* If the Referral Committee sends the case to a discipline subcommittee, the Discipline Office will notify the student in writing, at least five days before the scheduled hearing, of the exact charge to be presented. The executive director of discipline will ask the student to come for a personal interview,

will show him the material to be presented at the hearing, and will inform him of his rights.

The student may present his own case before the subcommittee, and he may present witnesses in his behalf. He may also bring any person or reasonable number of persons (as determined by the chairman) for advice and counsel. The University will not present any evidence at the hearing which the student has not had an opportunity to examine in advance of the hearing.

The hearing itself is closed to the public.

The student will be notified in writing (with a copy mailed to his parents) of the decision of the discipline subcommittee. The subcommittee chairman will also discuss the disposition of the case with the student in person and will remind the student of his right of appeal and the procedure to be followed. If the student wants to appeal the decision, he must take action within seven calendar days after the disciplinary committee notifies him of its decision. If he does not appeal, he is then responsible for meeting the terms of the decision, and failure to do so may result in further disciplinary action.

• *Subcommittee B* (three students, four faculty). The duties of this committee are:

1. Hold hearings on alleged violations of University regulations applying to living units without organized student judicial bodies. Subcommittee authority here is limited to that of judicial bodies of housing units.
2. Hold hearings on cases sent by the Referral Committee or the Student Traffic Appeals Board.
3. Handle appeals from the Student Traffic Appeals Board.
4. Handle appeals from decisions of judicial bodies of housing units and the Board of Fraternity Affairs.

This subcommittee has these alternatives:

1. It may decide that the student is innocent of the charges brought against him. This decision will show in the committee's own record, but no indication of the charge will appear in any records of the student.
2. When the subcommittee is considering an appeal at the request of the student, it may not impose a penalty more severe than that within the authority of the original judicial body which heard the case.
3. If the subcommittee feels that a more severe penalty than it is authorized to impose is indicated, it may refer the case to Subcommittee A.
4. Decisions for most cases involve the following: referring the case to an appropriate counselor, issuing a letter of reprimand or warning, levying fines according to a uniform schedule approved by the parent committee, suspending motor vehicle privileges, issuing reprimands of record, and placing students on informal

probation or conduct probation. The subcommittee may also remove all restrictions that it has imposed.

The student may appeal the decision to Subcommittee A *except* when the case itself was an appeal from the decision of another discipline body. In that case, the decision of Subcommittee B is final.

• *Subcommittee A* (three students, six faculty). The duties of this committee are to hear and decide on:

1. Cases referred by Subcommittee B or the Referral Committee.
2. Cases alleging damage or theft of University property.
3. Cases alleging falsification, mutilation, or misuse of University documents.
4. Cases involving academic irregularities except those within the jurisdiction of the several colleges.
5. Alleged violations involving participation in irresponsible mob behavior on the campus or in the University community.
6. Cases involving misconduct where such misconduct constitutes a threat to the physical safety or well-being of other persons.
7. Cases involving a student who is transferring from another educational institution and applying for admission or readmission to the University of Illinois and who is on a disciplinary status at the previous institution.
8. Appeals from the decision of Subcommittee B.

Subcommittee A has all the alternatives that Subcommittee B has, plus the following:

1. It may dismiss the student or place him on suspended dismissal status.
2. It may deny admission or readmission to the University.

The student may seek appeal of the decision to the Faculty Senate Committee on Student Discipline.

Where You Live



GROUP LIVING

You may want your campus residence to provide cultural and intellectual surroundings to the extent that it becomes the main focus of your student life. You may prefer that it be a kind of hotel where you only eat and sleep. Students in your hall or house may well come from both extremes and all variations in between.

In this section you will find information about some of the ways in which you can become “involved,” if you are interested, in your residence activities and government. You will find as well the University regulations specifically concerning group living. The student government in your residence undoubtedly has established some special house rules also—but those you will have to find out about from your house officers.

Academic Pursuits

Some residence halls have continuing programs bringing the academic atmosphere out of the lecture halls into relaxed and easy surroundings. If you would like to start such a program in your residence, talk to your hall scholastic chairman or your head resident about how to begin. If not enough students in your hall are interested, perhaps you can find some from other halls who are, and all arrange to move to one location. The Housing Division staff can usually arrange this if they have enough advance notice.

If you think you would like to instigate some sort of program but don't know just what, you will find it helpful to talk with staff members in the Office of Student Programs and Services, 110 Student Services Building. The dean of that office maintains an “idea book” which you may also want to consult.

Classes in Halls

If you live in the University residence halls you may enroll in one of several sections of Rhetoric 101 and 102 that are taught in some of the halls. See the current *Time Table* for times and places.

Faculty Visitors

Students living in the University residence halls may invite faculty members for lunch or dinner and discussions, talks, coffee hours, smokers, etc. Before issuing the invitation, see your head resident to make arrangements and to obtain a free meal pass.

- *Visitors to Campus.* You can arrange informal get-togethers with many of the lecturers, speakers, and others—some internationally known—who are visiting on campus, by calling 333-0480 or stopping in at 110 Student Services Building.

Fire Safety

Some types of electrical appliances are not allowed in student rooms because of safety. These include irons, air conditioners, refrigerators, hot plates, power tools, etc. In the University residence halls, you may use such enclosed units as electric coffee makers, teapots, and corn poppers—if you use an asbestos pad under them. You may also have an extra study light, electric clock, radio, phonograph, television set, tape recorder, electric blanket, or fan. In other approved housing, you are not allowed to have cooking, ironing, or heating appliances in your room without express permission of your house director or manager.

- *Fire Drills.* Each approved student residence is required to have

regular, organized fire drills and emergency evacuation procedures. Specific instructions are distributed for each University residence hall, but in general, when the fire alarm sounds, you are to:

- Close all room windows. Open drapes and curtains.
- Leave room lights on.
- Close room door.
- Leave the building calmly by the nearest exit.

Each semester some University residence hall students participate in discussions at foreign language tables during the evening meal, Monday through Friday.

Foreign Language Tables

To join the group, just go through your serving line and take your tray to the designated table. French, German, Spanish, and Russian have been used in the past. If you and a group of other residents in your hall want to start a table for a language that isn't offered in your hall, talk to your head resident or hall director.

If you live in the University residence halls, you may have overnight guests, on the following conditions:

Guests

- Register your guest with your head resident.
- Your guest is expected to abide by all University and house regulations.
- Unassigned or vacant beds may be used for overnight guests, with prior permission of the head resident or hall office.
- If your guest is to eat with you in the dining room, you should buy meal tickets at the area office beforehand, as cash will not be accepted in the dining room. Prices for tickets are: breakfast \$.75, lunch \$1.25, dinner and Sunday noon meal \$1.75.

You may rent cots and linens from your area office from 8:00 a.m. to 4:00 p.m. Monday through Friday. Rates are \$1.00 for a cot with pillow and blanket, and \$.50 for linen.

In other approved housing, you must obtain the approval of your house director before you lodge guests in your room at any time. Your guests are expected to abide by all University and house regulations.

If you live in approved housing other than the co-ed halls, your unit probably elects members to one of five councils — IFC, MIA, MRHA, Panhellenic, and WISA — each of which makes policy on matters concerning its membership (see page 38). Since last year each of the co-ed complexes has its own government and registers as a separate organization.

House Government

• *Judicial.* If your living group has a constitution filed with the appropriate University official, the group may organize a judicial body (see page 39). Your head resident, house director, or faculty adviser must be an ex-officio nonvoting member.

This body has jurisdiction over alleged violations of (1) rules of your living group which do not duplicate or conflict with University regulations, and (2) University regulations which apply

particularly to the living unit — unless they specifically lie within jurisdiction of some other judicial body.

This body may issue warnings, levy fines (according to a uniform schedule approved by the Faculty Senate Committee on Student Discipline), impose house restrictions, suspend the student from organizational privileges, and refer violations to the Referral Committee (see page 40). A written record is kept, with a semester summary submitted to the Dean of Student Personnel and to the secretary of the Faculty Senate Committee on Undergraduate Student Discipline.

You may appeal a decision to Subcommittee B on Undergraduate Student Discipline (see page 41).

House Meetings

Most house meetings are on Monday nights.

Quiet Hours

Minimum quiet hours set by the University are in effect Sunday through Thursday, from 8:00 a.m. to noon, 1:00 to 4:00 p.m., and from 7:30 to 10:00 p.m. Your house government may adopt and enforce additional quiet hours. During quiet-hour periods, you should tone down talk, radio, television, or hi-fi set, and any other noise which might disturb sleep or study.

Room Visitation

Residents of an individual living unit decide whether or not to have room visitation. Each semester, two-thirds of the residents, voting by secret ballot, must endorse a specific plan before the unit can have visitation.

The plan, which must include certain basic guidelines set down by the University, has to be approved within the first 10 days of the semester—to insure that any student who opposes visitation in his living unit, on principle, can move, if he wishes, to another unit which will not have visitation at all that semester.

Other criteria which must be a part of every plan, besides the two-thirds vote, are: visitation hours can not exceed noon to midnight Sunday through Thursday, to 1:00 a.m. Friday and Saturday; in large halls where units have separate plans, there must be a uniform system for registering guests; there must be a procedure for escorting guests to and from private areas of the living unit; there must be a stated procedure and designation of responsibility for closing the hall or living unit; there must be a statement of judicial procedure for handling alleged violations; the appropriate hall director, home owner, or corporation officer must be notified of the plan's provisions (owner or landlord consent is required in privately owned units); details of the plan must be posted in the living unit.

Thefts

You should keep your room door locked at all times, to avoid having your property stolen. If you do have something stolen, fill out a theft report (men at the hall office, women with the head resident).

Weapons

Chemicals, fireworks, firearms, knives, or other hazardous weapons are prohibited in student living areas of the University residence halls. Such items may be stored in specified areas.

FOR WOMEN

- *Moving.* Before you move from your present address during a semester, you must obtain permission from the Dean of Student Personnel and the Housing Division.

- *Overnights.* If you leave your own residence overnight, you should sign out, leaving a phone number in case of emergency.

- *Entertaining Men.* You may have men guests in the public areas of your residence after noon each day until closing hours — unless your house government has ruled otherwise. If your house has elected to have room visitation, you may have men guests in your room, subject to the provision of your house's approved plan.

- *Visiting Men's Houses.* You may be a guest in men's residences, with the following restrictions:

- Only if regulations established by the man's University-recognized house government are observed.

- Only during these hours: noon to midnight Sunday through Thursday and noon to 1:00 a.m. Friday and Saturday.

- *Closing Hours.* Approved residences for women are locked from the closing hour at night until 6:00 a.m. the next morning. Each house must have a satisfactory procedure for closing the house nightly.

You are expected to be in your residence during the hours it is closed, unless you are using self-regulated hours privileges. Each house determines its own closing hours, which are posted in the house.

FOR MEN

- *Entertaining Women.* You may have women students as guests in the public areas of your residence, under the following conditions:

- Only if regulations established by your University-recognized house government are observed.

- Only during these hours: noon to midnight Sunday through Thursday and noon to 1:00 a.m. Friday and Saturday.

- *Visiting Women's Houses.* You may be a guest in the public areas of women's residences after noon each day until closing hours (see above).

PHYSICAL FACILITIES

About half the undergraduates on campus live in the University residence halls; most of the others in fraternities, sororities, cooperatives, private residence halls or student homes, or other "approved" housing; and the rest in "unapproved" housing — mostly apartments and sleeping rooms.

The University began to build and maintain residence halls some years ago when the student population had grown faster than the local ability to provide appropriate living facilities. The University began inspecting and "approving" private facilities to assure

students a choice of accommodations that meet at least minimum health, safety, and sanitation standards.

If you are married or became twenty-one years old September 1 of the academic year, you may live where you please—and of course if your parents live nearby, you may live at home. Otherwise, you must live in approved housing for the entire academic year unless you obtain specific permission from the Dean of Student Personnel.

UNIVERSITY RESIDENCE HALLS

If you live in the University residence halls, you live in one of these:

Men Only

Gregory Drive Halls (Gregory Drive between First Street and Third Street, C.)

Forbes Hall, 491 residents.
Garner Hall, 491 residents.
Hopkins Hall, 489 residents.

Peabody Drive Halls (Peabody Drive east of Fourth Street, C.)

Scott Hall, 489 residents.
Snyder Hall, 489 residents.
Weston Hall, 491 residents.

Women Only

Allen Hall (at eastern end of Gregory Drive, U.), 661 residents.

Busey-Evans Halls (Nevada Street east of Goodwin Avenue, U.), 347 residents.

Fourth Street Halls (Fourth Street south of Gregory Drive, C.)

Barton Hall, 159 residents.
Clark Hall, 133 residents.
Flagg Hall, 104 residents.
Lundgren Hall, 159 residents.
Noble Hall, 223 residents.

Lincoln Avenue Residence (Lincoln Avenue between Iowa Street and Ohio Street, U.), 540 residents.

Taft-Van Doren Halls (Fourth Street and Peabody Drive, C.), 423 residents.

Co-ed Halls

Florida Avenue Residence Halls (Florida Avenue just west of Lincoln Avenue, U.)

Oglesby Hall (men), 656 residents.
Trelease Hall (women), 655 residents.

Illinois Street Residence Halls (halfway between Lincoln Avenue and Goodwin Avenue, U.)

Townsend Hall (men), 638 residents.
Wardall Hall (women), 550 residents.

Pennsylvania Avenue Residence Halls (Pennsylvania Avenue just west of Lincoln Avenue, U.)

Babcock Hall (men), 258 residents.

Blaisdell Hall (women), 258 residents.

Carr Hall (men), 258 residents.

Saunders Hall (women), 258 residents.

You have priority on your own room for reassignment. If you ask for a different room, one whose present occupant has not asked for it again, the assignment will be determined on the basis of seniority—except that preference will be given to architecture students for some rooms especially furnished to allow more room for drawing boards, and preference will be given to residents who want to stay in the same house or hall but want a different room. (For new students, assignment is based on the date the contract deposit was paid.)

Because fewer students enroll for the second semester, it may sometimes be necessary for you to move to another room or building when a hall or part of a hall is closed.

- *Room Changes.* If you want to change your room for personal reasons, you should talk with your head resident. If the head resident feels your reasons are justified, a different room assignment will be arranged. On “room change day,” a specified date shortly after classes begin each semester, you can pay a \$15 fee and move to another room for any reason.

- *Nondiscrimination.* Assignments are not made on the basis of race, creed, or national origin.

Your first-level link to residence hall staff is your floor adviser, a part-time staff member who is usually working for an advanced degree. Your floor adviser will be able to answer a good many of your questions.

The next staff link is your unit’s head resident who is responsible for the general welfare of students living in the hall. The head resident counsels students, works with your hall government, helps groups of students plan hall programs, and handles administrative duties.

Responsible for all aspects of student life in your hall is a hall director to whom all student personnel staff report, and who also has authority to coordinate the technical services (custodial, food, maintenance, etc.) with all aspects of student life and welfare.

Hall directors in turn report to the Director of Housing, through an Associate Director of Housing for Student Affairs. An Associate Director for Operations supervises maintenance, food service, and business matters for the halls—plus various other functions of the Housing Division.

Meal service begins with breakfast on the first day of classes and ends with dinner on the last day of scheduled final examinations. There is no evening meal on Sundays.

The residence halls can not provide special diets, even temporary

Choice of Room

Staff

Food Service

ones. Upon recommendation of a University physician, you may obtain a special diet at McKinley Hospital.

Beyond Room and Board

In addition to lounges, recreation rooms, laundry rooms, etc., some of the residence halls have such things as art collections and libraries for residents. Some have dissection rooms for physiology and zoology students. All subscribe to magazines for the main lounges or libraries. Your hall management chairman advises the head resident on selection and distribution of magazines.

- *Use of Facilities.* Out of fairness to those who pay for residence hall facilities, they are reserved for use by residents and their invited guests, and for various programs of the hall's student government or social organizations.

Other students or staff members may ask from time to time to see your dining room pass — the residence halls identification — to prove that you are a resident.

- *Facilities for Meetings.* Various facilities are available for meetings and social activities. Reserve them through your head resident as early as possible, since they are on a first-come basis.

- *Telephone Service.* For long-distance calls on the phone in your room you will need your telephone identification number. Charges will appear on the statement mailed to you about the tenth of each month. All calls made with your number will be billed to you, so you should not tell others your number. If you are charged for a call which you did not place, go to your area office and fill out a denial card.

You are not supposed to accept collect calls. The fine for doing so is \$5.

See page 36 also.

- *Maid Service.* A maid will dust standard room furniture, empty waste baskets and ashtrays, and sweep the floor in your room once a week. She is instructed not to clean or handle fragile personal items.

You should be prepared to allow her to clean your room any time after 8:00 a.m. on the scheduled day; otherwise she may skip your room until the next week. She is instructed not to clean your room if the floor and desk are unreasonably cluttered by debris or personal belongings.

Maintenance

Report difficulties with your phone to the telephone repair service at 352-9954. Report other maintenance problems to your area office during working hours, to your adviser or graduate assistant weekends and during the evening. For emergencies in the evening or on weekends, call your head resident.

Damages

You will be held liable for damage to your room or room furnishings beyond that caused by ordinary wear; if you have roommates, you will share liability equally. Damage charges will be based on actual labor and materials charges.

Some of the regulations established to prevent damage to residence halls property are:

- Do not store food, jars, etc. in your room window.

- Do not remove draperies provided by the University.
- Do not use cellophane tape for room decoration. (You may use masking tape on concrete-block surfaces but not on plaster walls or ceilings. You may use masking tape on wood surfaces also, but not on the corridor side of the door unless it is for a short time for a house event and then only with permission of your adviser or graduate assistant.)
- Do not use nails, bolts, or adhesives such as putty, decals, rubber cement, or the like.
- Do not bring pets to the residence halls.
- Do not use over-door hangers (except in Busey, Evans, and the cooperative houses, where they are allowed because of limited closet space).
- Do not use any exterior antenna which would extend from the building.
- Place padding under barbells or weights, and keep them where they are not in the maid's way.
- Do not bring food or drink into the main lounge, except for house-sponsored events. The house president or the student who organizes the event is responsible for seeing that the area is cleaned up and furniture placed back in the original arrangement afterward.

Standard fines are levied for breaking the following regulations:

- Removing the window screen. (\$5 fine.)
- Removing tableware from the dining room. (\$1 fine per item.)
- Taking to your room furnishings from a lounge or public area. (\$5 fine.)

Once or twice each semester staff members will inspect your room for damages to property and violations of regulations. They will notify you of any irregularities and any damage charges and fines due. You will have three weekdays after notification in which to correct the irregularities and pay the assessments (at your hall office).

To protect your room and personal belongings, you should lock your door each time you leave the room. If you lock your key inside, your adviser has a master key and will unlock the door for you.

If you lose your key, you should tell your roommate and neighbors in case someone finds your key and tries to use it. You may buy a duplicate at your hall office for \$1. It is against regulations to have duplicates made yourself.

If you fail to return your key before you leave campus at the end of each semester, you will be fined \$5.

Maids are instructed to lock your door after they have cleaned, whether or not it was locked before they entered the room.

You will have to show your dining room pass each time you go through the cafeteria line. Occasionally you will need to show your I.D. card as well, to prove you are using your own meal pass. If you lose your pass, you may obtain a replacement for \$1 from your area office.

Room Inspection

Room Key

Meals and Passes

• *Lending Your Pass.* The fine for lending your dining room pass to anyone is \$5.

• *Taking Food with You.* With the exception of whole fruit or ice cream bars, you may not remove food from the dining room.

Your Privacy

Most house governments try to protect you from commercial interests that try to disturb you in your room or in the hall. Only official notices from the University, residence hall, or student government may be placed under your door. Approved campus organizations may solicit in hall lobbies or snack bars under some conditions and during certain hours. You should report any other solicitors or door-to-door distributions to your adviser, graduate assistant, or head resident.

UNIVERSITY COOPERATIVES (Women Only)

One cooperative house (Delta) offers room and board. A resident house director is in charge of purchasing food, managing kitchen facilities, advising residents, and serving as representative to the Housing Division.

The other three co-op houses provide room only, with kitchen facilities, and have quarter-time assistants who act as advisers to the residents and perform liaison duties to the Housing Division.

Appropriate regulations concerning keys, telephones, damage to University property, etc. apply to these houses as well as to the University residence halls.

The University-owned cooperative houses are:

Alpha House, 1207 West Springfield Avenue, U., 19 residents.

Delta House, 903 West Nevada Street, U., 28 residents.

French House, 901 South Lincoln Avenue, U., 22 residents.

Gamma House, 307 East Daniel Street, C., 18 residents.

OTHER APPROVED HOUSING

Fraternities

Acacia — 501 East Daniel Street, C., 62 residents.

Alpha Chi Rho — 311 East Armory Avenue, C., 34 residents.

Alpha Delta Phi — 310 East John Street, C., 45 residents.

Alpha Epsilon Pi — 110 East Chalmers Street, C., 62 residents.

Alpha Gamma Rho — 58 East Gregory Drive, C., 69 residents.

Alpha Kappa Lambda — 401 East Daniel Street, C., 60 residents.

Alpha Phi Alpha — 903 West Illinois Street, U., 9 residents.

Alpha Rho Chi — 1108 South First Street, C., 41 residents.

Alpha Sigma Phi — 211 East Armory Avenue, C., 52 residents.

Alpha Tau Omega — 1101 West Pennsylvania Avenue, U., 69 residents.

Beta Sigma Psi — 1004 West Nevada Street, U., 44 residents.

Beta Theta Pi — 202 East Daniel Street, C., 55 residents.

Chi Phi — 303 East Chalmers Street, C., 26 residents.

Chi Psi — 912 South Second Street, C., 36 residents.

Delta Chi — 1111 South First Street, C., 72 residents.

Delta Phi — 1008 South Fourth Street, C., 41 residents.
 Delta Sigma Phi — 106 East Daniel Street, C., 42 residents.
 Delta Tau Delta — 713 West Ohio Street, U., 35 residents.
 Delta Upsilon — 312 East Armory Avenue, C., 57 residents.
 Evans Scholars — 206 East Green Street, C., 87 residents.
 Farm House — 809 West Pennsylvania Avenue, U., 51 residents.
 Kappa Alpha Psi — 707 South Third Street, C., 9 residents.
 Kappa Delta Rho — 1110 South Second Street, C., 31 residents.
 Kappa Sigma — 212 East Daniel Street, C., 55 residents.
 Lambda Chi Alpha — 209 East Armory Avenue, C., 42 residents.
 Omega Psi Phi — 1003 West Illinois Street, U., 10 residents.
 Phi Delta Theta — 309 East Chalmers Street, C., 53 residents.
 Phi Epsilon Pi — 110 East Armory Avenue, C., 59 residents.
 Phi Gamma Delta — 401 East John Street, C., 54 residents.
 Phi Kappa Psi — 911 South Fourth Street, C., 45 residents.
 Phi Kappa Sigma — 313 East Chalmers Street, C., 26 residents.
 Phi Kappa Tau — 310 East Gregory Drive, C., 45 residents.
 Phi Kappa Theta — 310 East Chalmers Street, C., 38 residents.
 Phi Sigma Delta — 706 West Ohio Street, U., 53 residents.
 Phi Sigma Epsilon — 801 West Illinois Street, U., 20 residents.
 Phi Sigma Kappa — 1004 South Second Street, C., 48 residents.
 Pi Kappa Alpha — 102 East Chalmers Street, C., 50 residents.
 Pi Kappa Phi — 306 East Gregory Drive, C., 27 residents.
 Pi Lambda Phi — 52 East Armory Avenue, C., 33 residents.
 Psi Upsilon — 313 East Armory Avenue, C., 47 residents.
 Sigma Alpha Epsilon — 211 East Daniel Street, C., 46 residents.
 Sigma Alpha Mu — 301 East Armory Avenue, C., 63 residents.
 Sigma Chi — 410 East John Street, C., 60 residents.
 Sigma Nu — 1009 West Pennsylvania Avenue, U., 43 residents.
 Sigma Phi Delta — 302 East Gregory Drive, C., 27 residents.
 Sigma Phi Epsilon — 1105 South Fourth Street, C., 34 residents.
 Sigma Pi — 402 East Armory Avenue, C., 37 residents.
 Sigma Tau Gamma — 1109 South Fourth Street, C., 13 residents.
 Tau Delta Phi — 1105 South First Street, C., 49 residents.
 Tau Epsilon Phi — 105 East Armory Avenue, C., 61 residents.
 Tau Kappa Epsilon — 308 East Armory Avenue, C., 52 residents.
 Theta Chi — 505 East Chalmers Street, C., 61 residents.
 Theta Delta Chi — 901 South Second Street, C., 28 residents.
 Theta Xi — 205 East Armory Avenue, C., 54 residents.
 Triangle — 112 East Daniel Street, C., 51 residents.
 Zeta Beta Tau — 907 South Fourth Street, C., 80 residents.
 Zeta Psi — 201 East John Street, C., 29 residents.

Sororities

Alpha Chi Omega — 904 South Lincoln Avenue, U., 56 residents.
 Alpha Delta Pi — 1202 West Nevada Street, U., 60 residents.
 Alpha Epsilon Phi — 904 South Third Street, C., 48 residents.
 Alpha Gamma Delta — 1106 South Lincoln Avenue, U., 68 residents.
 Alpha Kappa Alpha — 105 East Daniel Street, C., 20 residents.
 Alpha Omicron Pi — 706 South Mathews Avenue, U., 51 residents.
 Alpha Phi — 508 East Armory Avenue, C., 56 residents.
 Alpha Xi Delta — 715 West Michigan Avenue, U., 42 residents.
 Chi Omega — 907 South Wright Street, C., 51 residents.
 Delta Delta Delta — 508 East Chalmers Street, C., 57 residents.
 Delta Gamma — 1207 West Nevada Street, U., 50 residents.
 Delta Phi Epsilon — 47 East Chalmers Street, C., 47 residents.
 Delta Sigma Theta — 110 Student Services Building, C., no house.
 Delta Zeta — 710 West Ohio Street, U., 55 residents.
 Gamma Phi Beta — 1110 West Nevada Street, U., 55 residents.
 Iota Alpha Pi — 303 East John Street C., 51 residents.
 Kappa Alpha Theta — 611 East Daniel Street, C., 66 residents.
 Kappa Delta — 1204 South Lincoln Avenue, U., 66 residents.
 Kappa Kappa Gamma — 1102 South Lincoln Avenue, U., 59 residents.
 Phi Mu — 302 East Armory Avenue, C., 70 residents.
 Phi Sigma Sigma — 902 South Second Street, C., 56 residents.
 Pi Beta Phi — 1005 South Wright Street, C., 55 residents.
 Sigma Delta Tau — 1104 West Nevada Street, U., 66 residents.
 Sigma Gamma Rho — 309 East John Street, C., 41 residents.
 Zeta Tau Alpha — 1404 South Lincoln Avenue, U., 61 residents.

Men's Independent Association

Armory House — 1010 South Second Street, C., 98 residents.
 Campus View Lodge — 803-804 West Green Street, U., 75 residents.
 Century House — 907 South Third Street, C., 40 residents.
 Christian Campus House — 810 West Oregon Street, U., 9 residents.
 College Hall — 311 East Green Street, C., 96 residents.
 Entrekin Club — 505 East Green Street, C., 67 residents.
 Four Columns — 305 East John Street, C., 36 residents.
 Granada Club — 1004 South Fourth Street, C., 98 residents.
 Hesperus House — 807 South Busey Avenue, U., 17 residents.
 House of Commons — 1002 West Oregon Street, U., 23 residents.
 Illi-Dell — 801 West Nevada Street, U., 11 residents.
 Lincoln Avenue Independents — 802 South Lincoln Avenue, U., 15 residents.
 McKinley Mens Residence — 809 South Fifth Street, C., 14 residents.

Medea — 412 East Green Street, C., 40 residents.
 Medea Lodge — 408 East Green Street, C., 25 residents.
 Medea Manor — 609 South Fourth Street, C., 14 residents.
 Newman Hall — 604 East Armory Avenue, C., 314 residents.
 Oregon North — 804 West Oregon Street, U., 29 residents.
 *Tamaroa Lodge — 212 East Chalmers Street, C., 27 residents.
 *Tamaroa Annex — 911 South Third Street, C., 15 residents.
 *Chimera — 909 South Third Street, C., 22 residents.
 Tandem House — 112 East John Street, C., 25 residents.
 The Haven — 301 East Chalmers Street, C., 13 residents.
 The Oregon — 803 West Oregon Street, U., 28 residents.
 The Rock — 711 West Green Street, U., 14 residents.
 White House — 1005 South Second Street, C., 21 residents.

*Referred to as one house, Tamaroa Lodge.

Comb's House — 501 East Springfield Avenue, C., 17 residents.
 Europa House — 802 West Oregon Street, U., 72 residents.
 4-H House — 805 West Ohio Street, U., 56 residents.
 Indeco — 1106 South Third Street, C., 47 residents.
 The Mansion — 410 East Green Street, C., 54 residents.
 Philea — 207 East John Street, C., 40 residents.
 Presby — 405 East John Street, C., 41 residents.
 Sherwood Lodge — 313 East John Street, C., 67 residents.
 Stratford — 312 East Daniel Street, C., 31 residents.
 Wescoga — 907 West Illinois Street, U., 29 residents.

**Women's Independent
Student Association
Houses**

Bromley Hall — 910 South Third Street, C., 392 residents.
 Hendrick House — 904 West Green Street, U., 249 residents.
 Illini Tower — 409 East Chalmers Street, C., 676 residents.

**Private
Residence Halls**

• *Standards for Approval.* Residences must meet certain requirements before the Housing Division will approve them for undergraduate students. As to facilities, the house must be clean and sanitary, with adequate heat, hot water, and ventilation; telephone service and lounge space must be provided for students. Fire safety standards include annual inspection of the building and regular organized drills on evacuation.

Other requirements include these:

- A pledge to practice a non-discrimination policy.
- Members and guests of the resident family must observe student quiet hours (see page 46).
- Non-students may not live in the house, and graduate students only with approval of the Housing Division and Dean of Student Personnel.
- A mature, responsible person (house director) approved by

the Housing Division and the Dean of Student Personnel or Dean of Programs and Services must supervise the house. The Dean of Students may waive this requirement in the case of fraternities and men's cooperatives chartered by the University.

- *House Director.* The house director is to see that the above requirements are met, and generally to see that the student home runs smoothly. She will also see that accommodations are provided for weekly house meetings.

UNAPPROVED HOUSING

As a service only, the Housing Division maintains a list of apartments and sleeping rooms available to students who can live in unapproved housing. The Housing Division does not inspect these properties and the listing in no way implies approval; the only requirement to be listed is that the owner sign a non-discrimination pledge. Students may look at these lists at 420 Student Services Building.

HOUSING CONTRACTS

University Housing

If you have any question about the contract you signed with the University, or if you want an interpretation of any of its provisions, you should ask your hall director or head resident. In case of differing interpretations, talk with the Associate Director of Housing for Operations, 420 Student Services Building, 333-1428. Other staff members are not authorized to interpret the contract.

- *Rental Period.* Your contract is for the academic year, with option to cancel the second semester portion, provided you request the release on one of the standard reassignment application cards at the time they are distributed. You will receive detailed information before you receive the card.

You may move into your room during the day before the official program for new students begins. Your room reservation will not be held after the first day of classes unless you make special arrangements.

You are expected to vacate your room within 24 hours after your last final examination. Graduating seniors may obtain housing until 5:00 p.m. of commencement day by written request to the head resident by 5:00 p.m. the last day of scheduled examinations. After that date, a request will be accepted only if space is available.

- *Absence.* Unless your contract specified otherwise, you must continue to pay rent during your absence from a room for illness or other reason. (There is a \$1 a day refund of board charges when you are away for seven or more consecutive days for illness, practice teaching, or field trips.) Although student residences are closed during official University holidays, you are not entitled to a rebate for this. Except for the period between semesters, however, you may leave your possessions in the room without additional payment.

- *Occupation by Others.* Your contract does not cover official University vacations or the period between semesters, and the University

may use your room during these times to provide housing for students who can not leave the campus for vacation, or for people attending conferences here. The lock on your room closet allows you to store your valuables during vacations when conference attendees may be using your room.

- *Vacation Housing.* You can not stay in your room when the University is officially closed. If you require housing, however, you may stay in the consolidated hall area provided for this purpose. The rate is \$2.25 per person per night (double room, no meals). You will receive instructions about how and when to sign up for this service prior to each vacation period.

- *Protecting Your Property.* The University does not assume liability for loss, damage, or theft of any of your personal property. Report any losses to your head resident.

- *Terminating the Contract.* Withdrawal from the University does not automatically end your housing contract. As one step in your withdrawal process, you should notify your head resident or hall director and ask to sign a contract release form. Otherwise, your housing charges will continue to accumulate. Termination is not complete until you have turned in your room key, dining room pass, and telephone identification card to the office, and have removed your belongings from the room and hall.

Unless your head resident makes an exception, you are expected to leave the halls within a day or two after your withdrawal from the University.

If you are away from the University for medical reasons, you may cancel your housing contract by returning your room key, dining room pass, and telephone identification card by mail, together with a signed letter requesting release from your contract and giving the reason, and—in case of withdrawal for medical reason—a note from your physician.

- *Payment.* You may choose to pay for your room in four installments, rather than in a lump sum when you register. If so, the first installment is due when you register, and the others in each of the following months. Any advance deposit which you paid will be applied on the first installment.

You will receive a statement about the 10th of each month, including any installments due—plus long distance telephone charges, parking lot rental, and certain other fees. Payment is due at the Bursar's Office, 100b Administration Building, on or before the last working day of the month, and will be considered delinquent if not paid before the first day of the next month.

The Housing Division will provide contract forms for you. If these have been properly executed, the Housing Division will help in adjustment and enforcement of agreements and in appraisal and settlement of damage claims.

In any controversy between student and landlord, the Housing Division will act to promote the best interests of all concerned. If your business methods should be such as to impair your record and

**Other Approved
Housing**

reflect upon the University, you can expect the Division to cooperate with the appropriate disciplinary committee to take action.

- *Rental Period.* The Housing Division will only approve contracts drawn for one semester, with a renewal clause for the succeeding semester, student and house director to execute the renewal clause between two weeks and six weeks *before* the last day of final examinations of the original semester.

Some private operators might require you to sign a contract for the whole school year, binding you even if you withdraw from the University. Before you sign such an agreement, you might find it helpful to discuss it with the Housing Division staff.

If you are renting a room by the month, you must give written notice to the house director 30 days before rent is due if you expect to move at the end of the month and be free of financial obligation. (House directors are bound by the 30-day notice rule also.) However, if you plan to vacate your room at the end of the semester, you are responsible for only the fractional part of the monthly rate which includes the last day of final examinations.

If you have no written agreement accepted by the Housing Division, and unless you pay rent by the week, it will be assumed that you are renting by the month.

- *Absence.* Unless your contract specifies otherwise, you must continue to pay rent during your absence from a room for illness or other reason, including official University holidays.

- *Occupation by Others.* If space under contract to you is to be used during vacation periods by someone else, your house director must obtain your written permission beforehand, and she must assume full responsibility for damage or loss of your property.

- *Summer Housing.* No house can remain open for undergraduate students attending the summer session unless a house director is in charge and lives in the house. See "Standards for Approval," page 55.

- *Protecting Your Property.* Any measures to be taken to protect your property from loss or damage is a matter of agreement between you and your house director.

- *Terminating the Contract.* If you decide to withdraw from the University, you will be required to vacate your room within 48 hours after withdrawing, paying rent up to and including the day you leave the room.

Other ways of terminating the contract are:

- Mutual agreement between you and your house director. Requires written permission of Housing Division. (If a substitute tenant is involved, your contract will be terminated at the time his new contract takes effect.)

- If termination is not mutually agreeable, file a written notice of intent to terminate with the other party, with a copy to the Housing Division. The Director of the Housing Division will decide whether the contract should be terminated; his decision may be reviewed by an appeal board, if either party requests it. Each party selects one person, and the Director of

the Housing Division appoints a third, to form the appeal board. The board's decision will be final.

- If you marry, you may terminate your contract by applying for release, and paying the rent due to that date, plus one-half the balance remaining. If you find a substitute tenant suitable to the house director and a new contract is drawn up between them, your contract will be terminated when the new one is executed.

- If the University withdraws approval of the student home, the contract will be terminated.

- If your contract form has not been properly prepared, or if it includes items not in the Housing Division's approved form, the contract may be terminated.

- If management of the house changes during your contract period, you may terminate the contract if you have written permission from the Housing Division.

- The Housing Division may terminate any room contract when continuation is deemed not in the University's best interests.

- *Payment.* You will usually pay room and board by the month instead of in a lump sum. Discuss individual arrangements with your treasurer, business manager, or house director.

As a service to married students and others living in unapproved housing, the Housing Division maintains a file of suggested lease agreements. Staff members will also be very happy to discuss with you any controversy you may have with your landlord — although they of course can not act in any official capacity when you are living in unapproved facilities.

Unapproved Housing

SOCIAL FUNCTIONS

Information concerning most social events is in the next chapter on organizations and activities, but some such functions are related so closely to your living unit that they are included here.

1. Discuss plans with your head resident or house director.
2. Set the date.

Time: Saturday or Sunday from 2:00 to 5:00 p.m.

Place: Public areas of your house or hall.

3. Decide whether you want to have a tour of rooms (four per year maximum for each house). If so, you need special permission from your housing group adviser, 110 Student Services Building.
4. Appoint a chairman and committees for such things as entertainment, refreshments, decorations, clean-up, etc.
5. Obtain chaperon (permanent or temporary house director or married faculty couple).
6. File the completed petition for registering** the event (see page

* See also "Decorations," page 71; "Food Service," page 68; "Liquor at Functions," page 69; and "Probation," page 69.

** If the event is to be in the public areas of a house with an approved permanent house director or chaperon you do not have to register it.

Checklist for Open House, Reception, or Tea*

72), preferably at least three days beforehand. Petition is complete when it includes:

- a. Occasion for event.
 - b. Names of staff members who will be present.
 - c. Signature of chaperon.
 - d. Signature of house president.
7. Be sure your social chairman can be present throughout the event, as this is the person responsible for seeing that:
- a. A resident host or hostess accompanies each guest.
 - b. The host or hostess designated for each floor is on hand to greet guests.
 - c. All guests leave promptly at the designated hour.

**Checklist for
Weekend House
Party***

1. Discuss plans with your house director. You may schedule only one weekend house party a year, in connection with your house formal dance. You must be able to provide suitable guest quarters for your dates and for the chaperon.

2. Set the date at the beginning of the semester, if not before.

Date: You may not schedule major events for Homecoming, Dad's Day, or Mother's Day weekends, New Student Week, the final examination period, or between semesters.

Time: 4:00 p.m. Saturday to 4:00 p.m. Sunday.

3. Determine the budget.

4. Contract the band well in advance.

5. Appoint a chairman and committees for such things as entertainment, bids, meals, decorations, clean-up, flowers or gift for the chaperon, etc.

6. Check with committees during planning.

7. Obtain chaperon (permanent house director from women's or men's house). Check to see if she has a preference for a substitute at her own house.

8. Obtain someone from the list of temporary house directors to replace your chaperon at her house Saturday and Sunday of the event. You will need to pay the substitute for serving at the other house.

9. Register the weekend house party at least a month in advance.

10. Submit a timetable for the period 4:00 p.m. Saturday to 4:00 p.m. Sunday, either when you register the event or soon afterward.

SAMPLE

Saturday

3:30 p.m.	Men out of house.
4:00 p.m.	Girls move in.
6:30 p.m.	Formal dinner (in or out of house).
9:00 p.m. to midnight	Dance.
1:00 a.m.	House closes.

* See also "Decorations," page 71; "Food Service," page 68; "Liquor at Functions," page 69; and "Probation," page 69.

Sunday

8:30 or 9:00 a.m.	Breakfast for girls only.
9:30 or 10:00 a.m.	Clean-up squad — living and dining area only.
10:00 a.m.	Men pick up dates for church.
12:00 noon	Dinner.
2:00 p.m. to 4:00 p.m.	Girls depart.

11. Obtain dance chaperons (married faculty couple) at least two or three weeks ahead of time.

12. Register the dance 10 days in advance (see page 72).

13. Register any picnic planned five days in advance (see page 72).

14. Send a notice to your dates at least five days in advance, informing them about how they will check in with the house director for the weekend. (All girls will sign beside their names on a typed list which the house director will have. Girls living on campus must also follow their own regular overnight sign-out procedure; see page 47.)

15. Post the approved weekend schedule in your house, well in advance, for the information of house members and guests. (If you plan a surprise serenade, you obviously won't list it on the schedule.)

16. On Monday before the weekend, give the assistant dean in the Office of Student Programs and Services two copies of a typed list of names of the girls planning to attend. This should be in alphabetical order, double-spaced, and set up to allow room for signatures, as:

Doe, Jane _____ Allen North
Smith, Mary _____ Carmel, Illinois

(Give any subsequent cancellations, substitutions, or additions to the assistant dean as soon as they occur.)

17. Register any planned serenade with the University police and with the Champaign or Urbana police 24 hours in advance.

18. Be sure your president and social chairman can be present throughout the entire scheduled function; conduct of the event is their responsibility.

1. Set the date well in advance.

Time: Tuesday through Saturday, 4:00 to 7:30 p.m.; Sunday, noon to 7:30 p.m.

2. Determine the budget.

3. Plan activities with partner house social chairman.

4. Obtain chaperon** (married faculty couple, approved house director, approved chaperon) at least two or three weeks before the event.

* See also "Chaperons," page 71; "Food Service," page 68; "Liquor at Functions," page 69; and "Probation," page 69.

** If the event takes place in a house with an approved permanent house director or chaperon, registration is not necessary.

Checklist for Exchanges*

5. Find out the approximate number planning to attend.
6. Determine the type of dress for the event.
7. File the completed petition for registering** the event (see page 72) three days before the exchange. Host house files.
8. House officers will be responsible for closing the house to guests when house director or chaperon is not present.

**Checklist for Informal
Entertaining***

1. Set the date.
Time: Monday, 4:00 to 6:00 p.m.; Tuesday through Friday, 4:00 p.m. to 30 minutes prior to closing of women's housing; Saturday and Sunday, noon to 30 minutes prior to closing of women's housing.
2. Obtain chaperon** (married faculty couple, approved house director or chaperon) well in advance. If the house has an approved lounge visitation plan, no chaperon is needed.
3. Determine type of dress.
4. Arrange for refreshments, decorations, entertainment.
5. File completed petition for registering** the event (see page 72) three days beforehand.
6. House officers will be responsible for closing the house to guests when house director or chaperon is not present.

**Checklist for
Serenading**

1. Set date. (Check with social chairman of women's house, who should confer with the appropriate assistant dean.)
Time: City ordinances require that serenades be scheduled no later than 11:00 p.m. Sunday through Thursday; 1:30 a.m. Friday and Saturday in Urbana; 2:00 a.m. Friday and Saturday in Champaign.
2. Obtain permission to serenade from women's house director.
3. Notify Champaign or Urbana police and the University police in writing, listing participants, at least 24 hours in advance. (You may obtain serenade petitions at 110 Student Services Building.)

* See also "Chaperons," page 71; "Food Service," page 68; "Liquor at Functions," page 69; and "Probation," page 69.

** If the event takes place in a house with an approved permanent house director or chaperon, registration is not necessary.

Student Organizations and Activities



SOME OF THE THINGS YOU CAN DO

Many different activities and organizations tempt the student away from studying. Each year sees the birth of a number of new activities, and perhaps the demise of a few old ones. Included here are some of the recurring things in which you may want to participate.

A booklet describing the groups open to freshmen is available at 278 Illini Union.

Campus Chest

This is a service and philanthropic organization formed to have one annual drive instead of multiple drives for funds for various campus charities. The student-faculty Campus Chest Allocations Board decides which charities will be supported each year.

Dance

- *Afro-American Dance*. Last year a group of black students performed Afro-American dances in some of the residence halls. This was begun through the Office of Student Programs and Services, 110 Student Services Building.

- *Folk Dance Club*. This group meets regularly to learn various folk dances. The club also sponsors folk song singers. You may apply for membership at the Office of Student Organizations and Activities, 278 Illini Union, 333-1190.

- *Orchesis*. This is a modern dance workshop. It meets from 7:30 to 8:30 Wednesday evenings in the Freer Gymnasium. Anyone interested may join by going to the gymnasium, dressed to dance, the first Wednesday of the semester.

Department Clubs

Many academic departments have their own clubs for students in the special fields. You can find out about these groups from the department offices or from the Office of Student Organizations and Activities, 278 Illini Union, 333-1190.

Debate

Members of the Forensic Society compete with debate teams from other schools. Also, the Illini Union Student Activities sometimes sponsors "Great Debates" on subjects of current interest.

Football

Twin Block I sections on the east and west sides of the Stadium participate in the football game atmosphere by flashing colorful cards to entertain the crowds. You may join at the beginning of the semester by signing up during registration or on Activity Day, sponsored early in the fall by IUSA. Call IUSA, 333-3660, 284 Illini Union, for more information.

Illinettes

This pom-pom squad performs at football and basketball games. Women who would like to join should contact the Office of Student Organizations and Activities, 278 Illini Union.

Illini Guides

Illini Guides are upperclassmen who volunteer to serve as guides for new students. Preparation includes attending workshops to learn more about the campus. If you would like to be an Illini Guide, contact the Office of Student Personnel, 130 Student Services Building.

International Programs

The foreign students on campus sponsor a number of events each year, in which they would like to have native United States stu-

dents participate. You can find out about these by calling the IUSA office, 333-3660, or the Office of Foreign Student Affairs, 333-1303.

Illini Union Student Activities include a variety of programs administered by several hundred student volunteer workers. On the schedule are such things as special campus weekends for Homecoming, Mother's Day, and Dad's Day; music and art events; programming for the Illini Union music lounge; running a record lending library and art gallery; sponsoring musicals, dances, speakers programs, and movies; and tournaments and lessons in chess, bridge, billiards, and bowling.

If you would like to participate in any of these from the planning and managing end, stop in at IUSA headquarters, 284 Illini Union.

You can participate actively in Krannert activities by joining the Krannert Center Student Association, which was established to promote student involvement with the Center. The association provides ushers for all performances, guides for tours of the Center, and may begin a student audience group and coffee hours where students can meet the performing artists. You can find out about the association from Krannert Center.

You can meet many of the distinguished visitors to campus for informal talk in small groups. Most of these visitors want to meet *students*, and sometimes complain that they don't have the opportunity to talk with students more. One enterprising student recently spent an hour or more alone with a man of international renown, by calling the man and offering to take him on a walking tour of the campus.

Arrangements can be made directly or by calling 333-0480.

You will find a wide range of musical performances to attend. If you qualify, you can join some of them as a performer; auditions usually occur at the beginning of each semester. You can obtain information at 100 Smith Music Hall.

- *University Symphony Orchestra*. About 100 members, frequently appears with internationally known guest conductors and soloists. The group has gone on tours sponsored by the United States State Department.

- *Concert Choir*. About 70 voices of advanced singers. Tours each year and appears on radio and television.

- *University Jazz Bands*. Four in number. The First Band is a group that has won acclaim in national competition the last three years. Chosen by the United States State Department to tour Europe in 1968, including countries behind the Iron Curtain, the group played to wildly enthusiastic audiences across the continent. This year the band is scheduled to go to Russia and Czechoslovakia, again for the State Department. You can hear some of these artists playing informally at local campus hangouts during the academic year.

- *Men's Glee Club*. Undergraduate and graduate men. Annual tours have sometimes included Europe.

IUSA Events

Krannert Center for the Performing Arts

Meeting Visitors to Campus

Music

- *Oratorio Society*. Specializes in major choral works. Sometimes appears with the Symphony Orchestra.
- *Women's Glee Club*. Annual tours and radio and television appearances.
- *University Chorus*. Specifically for those who enjoy singing but lack choral experience and skill. Occasional performances on campus — but performance is not stressed.
- *Black Chorus*. Last spring a Black Chorus was organized to perform in the residence halls. Check with the Office of Student Programs and Services.
- *University Opera Group*. Performs classic and contemporary opera.
- *University Wind Ensemble*. Outstanding student instrumentalists.
- *Collegium Musicum*. Specializes in performing early music; often uses the University's collection of early instruments.
- *Percussion Ensemble*. Performs frequently on campus, on tour, and on radio and television.
- *Chamber Music Groups*. Various groups for those wanting small ensemble experience in strings, woodwinds, and brass instruments.
- *University Bands*. Organized into the Concert Band, the First Regimental Band, and two sections of the Second Regimental Band — providing for various levels of musicianship. Members of the Football Band come from these bands. For information, ask at 140 Band Building.

Publications

You may want to join the staff of the *Daily Illini*, campus student newspaper, in reporting, editing, advertising, or circulation. The D. I. has a meeting at the beginning of each semester to acquaint students — especially freshmen — with its staff opportunities. However, you can inquire any time at the office in the Illini Hall basement.

The editorial staff of the *Illio*, the yearbook, plans layouts, handles pictures, and writes and edits copy; the business staff manages finances, sales, and advertising.

Student Affairs, the monthly undergraduate newsletter from the Dean of Students, encourages students to submit suggestions and original articles, poems, and art work for publication. The newsletter is mailed to each undergraduate student on the Urbana-Champaign campus. Submit items to *Student Affairs*, 311 Student Services Building.

Radio-TV

WPGU, FM and carrier-current radio station, is run entirely by students. You can gain experience in announcing, programing, reporting, managing, and engineering on the WPGU staff. Stop in at the studios in the Weston Hall basement.

The University's official stations, WILL radio and WILL-TV, also offer opportunities for student participation. Check with the Department of Radio and Television, 121b Gregory Hall.

Sports

In addition to the well-known spectator sports, the University has an intramural program which offers competitive and free-play

recreation for teams and individuals. While the new Physical Education-Intramural Building is being constructed, Huff Gymnasium is the center of activities. Information on competitive programs and free-play hours is available from 204-205 Huff Gymnasium.

Star Course brings to campus a subscription series of classical artists, such "extras" as Harry Belafonte, the Supremes, and the Temptations. If you would like to help manage these presentations, you can apply at 274 Illini Union in September.

Star Course

If you have an idea for, or want to join in, informal programs to take place on the campus proper or in student residences, you may want to drop by the SPAS Office, 110 Student Services Building, to discuss it. You might want to look through or add to the "idea book" while you're there.

Student Programs and Services

Small panels of students visit informally with parent, alumni, and other groups around the state to help citizens understand what is going on at the University. If you think you might like to be on one of these panels, contact the Office of Student Programs and Services, 110 Student Services Building.

Student Speakers Bureau

Both formal and informal theatre opportunities are available to any student with a dramatic flair. The University Theatre presents several plays each season, and needs performers, business staff, make-up artists, costumers, and people to design and build scenery. General tryouts are at the beginning of the fall semester, and tryouts occur throughout the year for individual productions. For information, visit the office, 4-122 Krannert Center for the Performing Arts.

Theatre

Last year many students participated in the various troupes of the Roving Theatre, begun through the Student Programs and Services staff to present short plays in informal surroundings. Most troupes performed in student residences after dinner, and followed the performance with informal discussion with the audience. Near the end of the year, however, some students completed their version of a fourteenth century horse-drawn moveable stage. The Pageant Wagon, pulled by six ponies, appears on the Quad or in the residence hall areas or at various other campus locations, and provides a stage for some Roving Theatre performances.

To join in the fun — as spectator or active participant — check with the Office of Student Programs and Services, 110 Student Services Building.

Students in the Y sponsor several programs which change each year in line with the current campus interests. Service projects as well as intellectual and entertainment programs are included. For information about the year's plans, stop at the Y, 1001 South Wright Street, Champaign.

University Y.M.C.A.-Y.W.C.A.

VIP offers you a chance to do something relevant to today's social problems — to help people who are lonely, aged, mentally ill or retarded, or students who need tutoring. About a thousand students each year work in seven different projects: general tutoring,

Volunteer Illini Projects

nursing homes and the aged, mental health, mental retardation and rehabilitation, recreation, friendship, and neighborhood centers. Some volunteers work only an hour a week; the degree of commitment is up to each student. For information, visit 328 Illini Union.

PERTAINING TO ORGANIZATIONS AND GROUPS

Over 500 student organizations are registered, emphasizing many different academic, professional, social, or hobby interests. You may obtain information about these from the Office of Student Organizations and Activities, 278 Illini Union. You can find out about some of the more informal, unregistered groups from Illini Guides, residence hall counselors, and from the Office of Student Programs and Services, 110 Student Services Building.

Beginning an Organization

To find out whether a planned new organization covers the same interests as an already-existing one, or to obtain help in starting out, the Office of Student Organizations and Activities can be helpful. That office also has special office machinery which organizations may use, such as stapling, folding, and collating equipment.

Equipment Rental

An organization can rent many types of equipment from the University for a slight charge. This includes such things as spot lights, public address and projection equipment, record players, palms for decorations, risers, chairs and tables. Contact the Department of Plant and Services, 333-1490, or Audio-Visual Aids, 333-1360.

Private public address or projection equipment set-ups must be approved by the Supervisor of Public Functions, 126 Physical Plant Service Building.

Finances

An organization needs previous permission of the Dean of Students to conduct money-raising campaigns outside its own membership. Apply to the Office of Student Organizations and Activities, 278 Illini Union.

• *Student Organizations Fund.* This fund is operated by the University to help student organizations maintain sound business practices and continuity of records. Each organization has its own account in the fund. Information, forms, fund regulations and procedures, signature cards for treasurers—all are available at 278 Illini Union.

Food Service

If you plan to serve food in connection with any function in University buildings, you have to abide by conditions approved by the University health officer. For information, call the Office of Student Organizations and Activities, 278 Illini Union.

Initiation

University regulations provide that induction rites and activities must be held within the limits of Urbana-Champaign, must not last longer than three hours, and must be approved in advance by the Office of Student Organizations and Activities, 278 Illini Union. University regulations also prohibit any form of force which might subject the initiate to danger of physical harm or

injury, or cause excessive fatigue. Paddling in any form is specifically prohibited.

Illinois law declares “hazing” a misdemeanor subject to fine up to \$500 or imprisonment up to six months, or both. Hazing is defined as any pastime or amusement which is intended to hold an individual up to ridicule for the pastime of others.

Fraternity and sorority initiations are controlled by the Interfraternity and Panhellenic Councils.

University regulations forbid beer, wine, or other intoxicating liquor to be served at any social event. Any student responsible for or allowing such a violation is subject to dismissal.

Liquor at Functions

To schedule University space for a meeting or activity, contact the indicated office on page 70.

Meetings

Since Monday nights are reserved for house meetings, no organization should schedule a meeting or other function on Mondays between 6:00 and 8:00 p.m.

Meetings must close by 10:00 p.m. Sundays through Thursdays, and by midnight Fridays and Saturdays.

• *Sunday Meetings.* University policy does not encourage Sunday meetings, but they are not prohibited. Contact the Office of Student Organizations and Activities, 278 Illini Union.

University policy calls for members to be selected on an individual basis without restrictions based on race, religion, or national origin. Forced quota systems or token evidences of compliance are contrary to the policy of selection on personal merit. Organizations whose primary purpose is the exercise of a particular religion are approved. Organizations whose primary purpose is the exercise, commemoration, or exposition of a specific national culture are approved provided they maintain an open membership policy.

Membership

This section applies to events which include non-members of the sponsoring organization.

A student organization needs to submit a petition to the Office of Student Organizations and Activities to sponsor such things as conventions, demonstrations, shows, recitals, sales, queen contests, money-raising projects, student or public opinion polls, and similar events. Before signing a contract or making commitments or issuing publicity, the organization should submit in writing all requests, reports, plans for publicity stunts, budgets, names of chaperons, complimentary ticket lists, and other details.

Planning All-University Social or Special Events

• *Hours.* General social events are to be on Friday or Saturday, and generally should close at midnight or before, although the Dean of Students may extend the time one hour for all-University functions.

A “warning” to an organization places no actual restrictions on it, but any subsequent infraction will bring disciplinary action.

“Rehabilitative probation” makes the organization responsible to a committee appointed by the disciplinary subcommittee, and may place other restrictions on the organization.

Probation

“Social probation” prohibits the organization from participating in and sponsoring social events.

“Disciplinary probation” includes social probation and also prohibits the organization from participating in certain campuswide events.

Publicity

Groups may publicize events in the *Daily Illini*, in *Student Affairs*, and through other channels of the Dean of Students’ division, and through posters in store windows, etc. However, advertisements should not use words that invite the general public — “Everyone come” or “Open house,” etc. — unless that is the intention of the sponsoring group.

• *Bulletin Boards.* Posters for University bulletin boards need to be approved by the Office of Space Utilization, 243 Davenport House. Posters will be approved for only a two-week display period. Each poster must give the name of the organization posting the notice, and the date, time, and place of the event.

Posters for admission-charge events may not exceed 72 inches in perimeter; for other events the maximum is 40 inches.

Reserving Space on Campus

Requests for space should be filed at least 24 hours in advance — or, where applicable, before any contracts or commitments are made.

University premises can not be used to violate or incite violation of local, state, or federal law, or Board of Trustees policies, or University regulations. Neither can they be used for direct commercial solicitation unless the Chancellor has previously approved it in writing.

All organizations — student, faculty, or outside — use the same forms for requesting use of University premises.

Where to file:

Illini Union space — 165 Illini Union.

University Housing space — Housing Division, 420 Student Services Building.

Conference room at 107 Student Services Building — Office of Student Programs and Services, 110 Student Services Building.

Assembly Hall — 101 Assembly Hall.

Allerton House — Box 72, Monticello, Illinois.

All other University space:

For social events — 278 Illini Union.

For sports and recreation events — 205 Huff Gymnasium.

For any other — Office of Space Utilization, 243 Davenport House.

• *Speakers.* If a speaker from the outside (someone other than students, faculty, staff, or staff of organizations housed in University buildings) is to address the group, the sponsoring organization must submit as part of its request for space the name of the speaker. While the request form has room for indicating the speaker’s subject, the organization does not have to complete that section.

University premises may not be used for violating or inciting violation of local, state, or federal law, Board of Trustees policy, or University regulations — nor for direct commercial solicitation (except with prior written approval of the Chancellor or his designee).

New procedures are being established for handling tickets. Check with the Office of Student Organizations and Activities, 278 Illini Union.

Tickets

PLANNING SOCIAL FUNCTIONS

This section deals specifically with social events which will be attended only by members of the sponsoring organization or residence, and their guests. For the special procedure when the general public is invited, or when an admission fee is charged, see "Reserving Space on Campus," page 70.

If both men and women are to be present at a social function sponsored by your student organization or residence, you must have two chaperons for each 100 students attending.

Chaperons

Married faculty couples are automatically approved to serve as chaperons for undergraduate functions. Any other chaperons are subject to approval by the Dean of Students or his representatives. Staff members of the University men's residence halls who are appointed by the Dean of Students and are not undergraduates may be approved to supervise informal entertaining in the public areas of the men's residence halls.

Faculty chaperons are not paid.

If you keep a list of suitable chaperons personally known by members of your organization, it will be easier for you to obtain chaperons. Other hints:

- Ask chaperons, in person if possible, at least two or three weeks before an event.
- Invite them to bring another couple with them, if they wish.
- Confirm arrangements with a note.
- Offer to pay for any baby-sitting services necessary.
- Include them in the activity, and thank them after the affair is finished.
- A day or two later, write them a note of thanks, perhaps also sending a small gift, such as flowers or candy.

Your organization is responsible for the safety of those attending your event, and for the proper care of facilities being used. You must comply with fire safety and other ordinances of the town in which the event takes place, as well as with these University rules:

Decorations and Facilities

- Decorations must be of noncombustible material, or flame-proofed. Wax paper, asphalt paper, corrugated cardboard, and certain plastic materials can not be satisfactorily flameproofed, and you must not use them for decorations indoors. You should not use such highly combustible materials as paper napkins, facial tissues, or toilet paper; use instead the excellent flame-proof papers which are available in all colors.

- Flameproof such materials as wrapping paper and light cloth by soaking or spraying them with a solution of: 2 pounds borax, 2½ pounds boric acid, 6 gallons water. After the material dries, test it by holding it one-half inch over a lighted match for 15 seconds. If it does not continue to burn after you remove the flame, it is adequately flameproofed.

- Special rules apply to Christmas trees; ask at the Office of the Safety Coordinator, 605 South Goodwin Avenue, Urbana.

- Exits must not be blocked or restricted.

- In University buildings, the Department of Plant and Services must handle such things as electrical work, preparation of floors for dances, and any alterations or extensions to service lines. You must present requests for such work to the department supervisor of public functions, Physical Plant Service Building, at least 48 hours in advance. Your organization will be charged for the necessary work.

- In non-University buildings, remember these points: In temporary electric wiring, use only approved cord in good condition, and see that it is properly supported and protected to avoid mechanical injury. There should be no exposed wires. Keep light bulbs away from combustible materials. Provide adequate light for safe exit in case of any emergency.

- You may not use any open flame devices — such as candles, kerosene or gasoline lanterns, or torches — for decorations or lights indoors.

“Different” Functions

If you have an idea for some social event which is not mentioned in the checklists beginning on page 73, you should discuss it with the appropriate assistant dean in the Office of Student Programs and Services, 110 Student Services Building. All such events are subject to the approval of that office.

Location

There should be no possibility that attendance will exceed the facility’s safe limits as to emergency exits, floor space, or crowd control.

See page 70 on how to reserve University space.

Officers’ Responsibilities

Your social chairman or house president — or someone assigned by him — is personally responsible for the social standards and general conduct of an event. This includes such things as treating chaperons hospitably, lighting the place adequately, admitting no one who is drunk, preventing use of liquor at the affair, and ending the event on time.

Public Invited

When your organization sponsors a social affair which is not limited to your members and their guests, but is open to at least the general University public, you must obtain special approval. This is accomplished by filing a space request form. See page 70.

Registering Social Events

Social affairs sponsored by a student residence or organization are to be registered with the appropriate assistant dean in 110 Student Services Building.

The social chairman of the organization should register the event in person during these hours:

Monday — 9:00 a.m. to 12:00 noon
Tuesday — 9:00 a.m. to 12:00 noon
Wednesday — 2:00 to 5:00 p.m.
Thursday — 9:00 a.m. to 12:00 noon, 3:00 to 5:00 p.m.
Friday — 9:00 a.m. to 12:00 noon, 2:00 to 5:00 p.m.

If the social chairman can not come during those times, he may call 333-0480 to make an appointment for a different time.

1. Set the date at the beginning of the semester, if not before.

Date: You may not schedule major events for Homecoming, Dad's Day, or Mother's Day weekends, New Student Week, the final examination period, or between semesters.

Time: Friday night, Saturday afternoon and night, and the night prior to a vacation period to 30 minutes prior to closing of women's housing (provided the individual house government is in operation).

2. Determine the budget.

3. Reserve space, if event is to be outside your residence. (See "Reserving Space on Campus," page 70.)

4. Contract the band or entertainment well in advance.

5. Appoint a chairman and committees for such things as entertainment, bids, refreshments, decorations and facilities, clean-up, flowers for the chaperon (if the occasion suggests it), etc.

6. Check with committees during planning.

7. Obtain chaperons** (married faculty couples) at least two or three weeks before the event.

8. File the completed three-page petition for registering** the event (see page 72) two weeks before the dance or party. Petition is complete when it includes:

- a. Signature of faculty chaperon.
- b. Signatures of president and social chairman.
- c. Specific theme and title of event.
- d. Description of special features — decorations, costumes, entertainment, etc.

9. Be sure your president and social chairman can be present throughout the entire scheduled function; conduct of the event is their responsibility.

1. Set the date well in advance. If an individual is to be honored, consult him about date and time.

**Checklist for Dance
or Party***

**Checklist for Banquet
or Dinner*****

* See also "Chaperons" and "Decorations," page 71; "Equipment Rental" and "Food Service," page 68; "Liquor at Functions," page 69; and "Public Invited," page 72.

** If the event is to be in the Illini Union, chaperons and registration are not necessary.

*** See also "Decorations," page 71; "Liquor at Functions," page 69; "Public Invited," page 72; and, if applicable, "Speakers," page 70.

Date: You may not schedule major events for Homecoming, Dad's Day, or Mother's Day weekends, New Student Week, the final examination period, or between semesters.

Time: Tuesday through Saturday, 4:00 to 7:30 p.m.; Sunday noon to 7:30 p.m.

2. Determine the budget.
3. Reserve space, if event is to be outside your residence. (See "Reserving Space on Campus," page 70.)
4. Appoint a chairman and committees for such things as guest list and invitations, menu, decorations and facilities, flowers, entertainment, etc.
5. Check with committees during planning.
6. Find out approximate number planning to attend.
7. Obtain chaperons* (married faculty couple, approved house director, approved chaperon) at least two or three weeks before the event.
8. File the completed petition for registering* the event (see page 72) three days before the event.
9. Find out more definite number planning to attend.
10. Check house capacity and plan crowd control.

**Checklist for Evening
Group Exchanges
Outside Your House**

1. Set the date well in advance.

Time: Monday through Thursday, 9:00 to 10:30 p.m.

2. Set location. Since it is outside the house, you can not require house members to attend.
3. Plan activities.
4. Be sure president and/or social chairman can attend, as they are personally responsible for the conduct of the event.

* If the event is in the Illini Union, chaperons and registration are not necessary. If the event takes place in a house with an approved permanent house director or chaperon, registration is not necessary. (House officers will be responsible for closing the house to guests when the director or chaperon is not present.)

Your University



ITS ADMINISTRATIVE ORGANIZATION

The University of Illinois includes three campuses — the oldest and largest at Urbana-Champaign, and two in Chicago, the Chicago Circle Campus and the Medical Center Campus.

Board of Trustees

The University belongs to the people of Illinois. They elect nine of the 11-member Board of Trustees, the governing body of the University. The governor and state superintendent of public instruction are both ex-officio members. Elected members serve six-year terms.

Members of the Board meet once a month, except August, on one of the University's three campuses. The Board Executive Committee meets in August.

Current members of the Board are:

Members Ex Officio

Richard B. Ogilvie, Governor of Illinois, Springfield 62706

Ray Page, Superintendent of Public Instruction, Springfield 62706

Elected Members

Term 1965-1971

Howard W. Clement, Suite 5150, 1 First National Plaza, Chicago 60670

Theodore A. Jones, 471 East Thirty-first Street, Chicago 60616

Term 1967-1973

Donald R. Grimes, Suite 100, 450 East Ohio Street, Chicago 60611

Ralph Hahn, 1320 South State Street, Springfield 62704

W. Clement Stone, 5050 North Broadway Street, Chicago 60640

Term 1969-1975

Earl M. Hughes, 206 North Hughes Road, Woodstock 60098

Russell W. Steger, Suite 2140, 135 South LaSalle Street, Chicago 60603

Timothy W. Swain, 411 Hamilton Boulevard, Peoria 61602

Officers of the Board

Earl M. Hughes, President, 206 North Hughes Road, Woodstock 60098

Earl W. Porter, Secretary, 354 Administration Building, Urbana 61801

Herbert O. Farber, Comptroller, 342 Administration Building, Urbana 61801

R. R. Manchester, Treasurer, 38 South Dearborn Street, Chicago 60603

President

The President of the University is its chief executive officer and a member of the faculty of each academic unit. He presides over the Faculty Senate and is the executive agent of the Board of Trustees.

David D. Henry is the twelfth University of Illinois President, a post he has held since 1955.

In welcoming new students to the University, he says:

"The University of Illinois System of three campuses, each with its own character and mission, constitutes a vital resource of the State of Illinois. Citizens invest in the University both because of its opportunities for young people and for its ultimate impact on the culture, economy, and welfare of the state as a whole.

"The University of Illinois welcomes you into a community of learning. Its size makes possible your meeting people from all parts of the state, nation, and world. Its quality and program diversity attract a renowned faculty. Its academic distinction draws visitors from all walks of life, from many nations. Its professional instruction is unexcelled.

"Here is limitless opportunity for the individual student, and we welcome you as an individual — one eager to learn, to grow, to inquire, to prepare, to enlist in the world's work, both civic and professional, and to identify and accept the standards, values, and goals of the educated man.

"We wish for you a happy and rewarding experience at Illinois."

Eight general officers serve under the President. They are:

General Officers

Executive Vice-President and Provost (chief academic officer)

Lyle H. Lanier, 349 Administration Building, 333-1560.

Vice-President and Comptroller (chief fiscal officer)

Herbert O. Farber, 342 Administration Building, 333-2400.

Vice-President

Eldon L. Johnson, 377 Administration Building, 333-3077.

Secretary

Earl W. Porter, 354 Administration Building, 333-3493.

University Counsel

James J. Costello, 266 Administration Building, 333-0563.

University Director of Physical Plant Planning and Construction

Charles S. Havens, 276 Administration Building, 333-3620.

University Director of Public Information

Charles E. Flynn, 137 Davenport House, 333-0670.

Executive Assistant to the President

George H. Bargh, 364 Administration Building, 333-3074.

Chancellor

The chief executive officer of the campus is the Chancellor, appointed biennially by the Board of Trustees on recommendation of the President.

Jack W. Peltason is the first Chancellor of the Urbana-Champaign campus, and in the fall of 1969, he is entering his third year in the position. He says:

"The University is a place for learning; welcome to the campus. To assist you in this exciting adventure, there is assembled in Urbana-Champaign a faculty of distinguished teachers and scholars, a library unexcelled in resources, laboratories designed for your use, and a range of courses and seminars covering all fields of knowledge and human endeavor. Symposia, lectures, debates, concerts, plays, museums, art galleries, theatres, operas,

student organizations, social and sports events—this array of people and activities make up our campus. Reading clinics, writing clinics, and counseling services are yours for the asking. The administration, faculty, and staff stand ready to answer your questions.

“It is ‘all’ here. I hope that you will take advantage of these opportunities. We are ready to help.”

Campus Officers

Students may need to know about these administrators who serve this campus under the Chancellor:

Office of the Chancellor

Lloyd E. Berry, Assistant to the Chancellor, 112 English Building, 333-6296.

Joseph H. Smith, Staff Associate, 112 English Building, 333-6815.

Daniel R. McClelland, Staff Associate, 133 Davenport House, 333-6814.

Richard R. Marsh, Director of Honors Program, 1205 West Oregon Street, Urbana, 333-2904.

Charles J. McIntyre, Director of Instructional Resources, 205 South Goodwin Avenue, Urbana, 333-3370.

William M. Gilbert, Director of Student Counseling Service, 213 Student Services Building, 333-3700.

Office of the Vice-Chancellor for Academic Affairs

Herbert E. Carter, Vice-Chancellor, 107 Coble Hall, 333-6677.

Dayton S. Pickett, Assistant Vice-Chancellor, 107 Coble Hall, 333-4524.

Roger E. Martin, Assistant to the Vice-Chancellor, 107 Coble Hall, 333-4523.

Anthony F. Graziano, Assistant to the Vice-Chancellor, 107 Coble Hall, 333-4493.

Office of the Vice-Chancellor for Administrative Affairs

John W. Briscoe, Vice-Chancellor, 112 English Building, 333-6536.

Paul S. Riegel, Assistant Vice-Chancellor, 112 English Building, 333-6394.

Robert E. Hartz, Staff Associate, 133 Davenport House, 333-4238.

Office of the Vice-Chancellor for Campus Affairs (after February 1, 1970)

George T. Frampton, Vice-Chancellor, 107 Coble Hall, 333-2353.

Director of Admissions and Records

Charles E. Warwick, 108 Administration Building, 333-2033.

Director of Business Affairs

Sidney Stafford, B-3 Coble Hall, 333-6797.

Director of Health Service

Laurence M. Hursh, 278 Health Center, 333-2711.

Legal Counsel

John W. Metzger, 258 Administration Building, 333-0560.

Director of Department of Plant and Services

Vernon L. Kretschmer, 276 Administration Building, 333-4720.

Director of Public Information

Robert W. Evans, 134 Davenport House, 333-1085.

Director of Space Utilization

William E. Stallman, 243 Davenport House, 333-1234.

Dean of Students

Hugh M. Satterlee (Acting Dean), 310 Student Services Building, 333-1300.

Each Faculty Senate consists of the full professors, deans of the colleges, deans or directors of schools and institutes, and heads and chairmen of departments on that campus. If the Senate chooses, other persons of academic rank or administrative status may be members.

The Faculty Senate exercises legislative functions in matters of educational policy affecting the University as a whole and the individual campus. No such Senate action takes effect until it has been submitted to the Senate Coordinating Council and approved by the Board of Trustees.

The Senate at each of the three campuses elects six of its members to the Council. Duties of this 18-member body are to consider matters passed by the three Senates and to determine whether the action affects general University policy or is of individual campus concern, to promote agreement among the Senates, and to help resolve matters of differing general policy.

The University relies heavily on continuing and ad hoc committees to run itself. A number of these are student-faculty groups, and as a student you may find committee work one of the best ways you can participate in campus life.

In the current *Staff Directory*, you will find (between the office listing and the alphabetical staff listings) names and members of the various Senate committees, general boards and committees, boards of control, and academic college committees. To find out about a committee's duties and whether or not it has an opening for a student member, you can call the chairman or contact your adviser or someone in the Dean of Students' division.

Brief descriptions of some of the committees and boards most important in student affairs follow:

- *Policy Committee on Student Affairs.* This Faculty Senate committee deals with matters concerning the extra-academic life of students. PCSA enters its second year of operation in the fall of 1969, having superseded the long-standing Committee on Student Affairs.
- *Committee on Student Discipline.* See page 39 for detailed explanation.
- *Illini Union Board.* Members of this board consider policy concerning the Illini Union, and promote cultural, educational, recreational, and social programs.

Faculty Senate

Senate Coordinating Council

Committees

- *Illini Board of Control*. This board conducts the business of the Illini Publishing Company, and appoints editors, business managers, and other officers and staff members of student publications such as the *Daily Illini* and the *Illio*.
- *Concert and Entertainment Board*. Besides managing Star Course, this board supervises other concerts and public entertainments.
- *University Theatre Board of Control*. This board supervises the University Theatre.
- *Board of Fraternity Affairs*. This is the supervisory body of member fraternities at the University.
- *Board of Panhellenic Affairs*. This group advises the Panhellenic Council, which operates under direction of the presidents of the social sororities.
- *Volunteer Illini Projects Board of Control*. This board supervises the VIP.
- *Transportation and Traffic Committee*. Members study and make recommendations about the use and parking of bicycles, motorcycles, and automobiles on the campus.

ITS ACADEMIC ORGANIZATION

The faculty of the University is organized into four types of academic unit: college, school, division, and institute. Each of these may have departments or sections.

On the Urbana-Champaign campus, the present academic organization has these major units, with the indicated year of establishment as a separate unit:

- College of Agriculture (1868)
- College of Engineering (1868)
- College of Liberal Arts and Sciences (each 1868, combined 1913)
- Graduate School of Library Science (1893)
- College of Law (1897)
- College of Education (1905)
- Graduate College (1908)
- College of Commerce and Business Administration (1915)
- College of Communications (1927)
- College of Fine and Applied Arts (1931)
- College of Physical Education (1932)
- Division of University Extension (1933)
- Jane Addams Graduate School of Social Work (1944)
- College of Veterinary Medicine (1944)
- Institute of Aviation (1945)
- Institute of Labor and Industrial Relations (1946)
- Institute of Government and Public Affairs (1947)

The College

This is the highest educational and administrative group within the University. Each of the colleges has the fullest measure of autonomy consistent with general University educational policy and

correct academic and administrative relations with other divisions of the University.

Internally, each college is governed by its faculty—which, in this sense, includes not only the dean, associate deans, and assistant deans of the college plus all professors, associate professors, assistant professors, and instructors, but also the President, Executive Vice-President and Provost, and the Chancellor. Also included are representatives of other departments or groups that participate in the college's instructional program.

The dean of the college, its chief executive officer, is responsible to the Chancellor and, in turn, to the President for its administration. He is elected biennially by the Board of Trustees upon nomination of the President.

An executive committee of two or more members, elected by the faculty from the professors, associate professors, and assistant professors of the college, is advisory to the dean and transacts business delegated to it by the faculty.

The school is an educational and administrative unit occupying a status between the department and the college. If the school is organized within a college, it is under the general direction of the college faculty. If it is organized as an independent administrative unit, it is governed by the same regulations that govern a college. The chief executive officer of a school is the director.

The department is the primary unit of education and administration within the University. A department is organized with either a chairman or a head, but in either case the executive officer must consult with a department committee on matters of department policy. The two forms of department organization are fully explained in the University Statutes.

First held in 1894, the Summer Session offers a comprehensive schedule of courses of eight weeks' duration, and a few departments offer special intensive courses lasting only four weeks. The College of Law also holds two five and one-half week terms. All colleges on the Urbana-Champaign campus are included in the regular eight-week summer program.

ASSOCIATED AGENCIES

The Alumni Association was founded in 1873 to foster continuance of close ties of former students with their alma mater.

The Alumni Association publishes the *Alumni News*, which has eight issues a year; encourages activities of Illini Clubs throughout the nation and overseas; solicits alumni support for University activities; and arranges class reunions and other functions.

The Athletic Association is a non-profit corporation which conducts intercollegiate sports. It is governed by a board of directors appointed by the University of Illinois Board of Trustees, with both faculty and alumni membership. An Athletic Council, composed of students, faculty, and alumni, governs selection of cheerleaders and student managers and grants letter awards. The University's policies on eligibility are established by the Urbana-Champaign

The School

The Department

Summer Session

Alumni Association

Athletic Association

Senate, upon recommendation of its Committee on Athletics and Recreation.

The University is a member of the Intercollegiate Conference (Big Ten), and the President of the University appoints the University's official Faculty Representative to the Intercollegiate Conference.

The Athletic Association is self-supporting. However, its budget must be approved by the University Board of Trustees.

Citizens Committee

The Citizens Committee is made up of about 350 influential citizens of Illinois. These men and women are interested in their state university; but, for the most part, they are not among its alumni. The group does, however, include all former members of the University of Illinois Board of Trustees. The Committee serves as a sounding board of general opinion in the formation of University policy, and provides officers of the University with an opportunity to inform these key citizens about its accomplishments, aspirations, and needs. Members are appointed by the Board of Trustees for three-year terms.

Dads Association

The Dads Association, founded in 1922, has approximately 6,500 contributing members. It carries on activities to benefit students, inform parents, and support the University. These include an annual series of summer meetings on campus to acquaint prospective students and their parents with campus life; financing of nine scholarships; publication of the monthly *Dads Illini*; and Dad's Day weekend on campus.

Foundation

The Foundation, established in 1935, is the fund-raising arm of the University. It seeks gifts from alumni and other friends through mailings, personal contacts, and telephone campaigns in major cities throughout the United States. Chiefly through a new unit, University Patents, Inc., of Illinois, the Foundation has the responsibility for the University's patent promotion program, with income going to University projects. The Foundation also acts as fiscal agent for the University, chiefly in the purchase or lease of properties the University wants to acquire.

Mothers Association

Founded in 1923, the Mothers Association serves students, parents, and the University. The association finances scholarships, provides financial assistance to the Women Students' Aid Fund, and honors first semester freshmen who attain straight "A" academic averages with awards sent to the high schools from which they were graduated. It also supports Mother's Day weekend.

Student Survival Kits, attractively packaged snack foods, were originated by the Mothers Association as a morale booster for students studying for final examinations. A quarterly newsletter, *Illini-Notes*, is mailed to all contributing members of the Association.

UNIVERSITY HERITAGE

Traditions

Many University of Illinois traditions have associations with the original inhabitants of the state, the Illinois Indians. Students and

alumni are called "Illini" (pronounced Ill-EYE-nyc), which has been translated as "brave men."

Some honorary societies bear Indian names such as Sachem, Tomahawk, and Ma-Wan-Da.

Orange and blue are the colors of the University. Its motto is "Learning and Labor," a concept represented graphically in Lorado Taft's Alma Mater statue which welcomes students at the main entrance of the campus. The University monogram is a U superimposed over an I.

Each March 2, in a program planned to commemorate the founding of the University in 1868, representatives of student organizations and the University administration place a wreath on the grave of the first Regent of the University, John Milton Gregory, who is buried on the campus between Altgeld Hall and the Administration Building. Regent Gregory's headstone bears the inscription, *If you would seek his monument, look about you.*

Living symbol of student life is Chief Illiniwek, a student who appears in authentic Indian costume and performs Indian dances at football games, pep rallies, and other occasions. A favorite among students, alumni, and visitors, Chief Illiniwek dates back to 1926.

Many inspiring songs express the feelings of Illini for their University. "Illinois Loyalty" is the official school song, but other popular Illinois songs include "Hail to the Orange"; "Oskee-Wow-Wow," a traditional pep song; and "Pride of the Illini" which hails the entrance of Chief Illiniwek.

Founders Day

Symbol

Songs

ILLINOIS LOYALTY

We're loyal to you, Illinois;
We're "Orange and Blue,"

Illinois.
We'll back you to stand
'Gainst the best in the land,
For we know you have sand,
Illinois. Rah! Rah!

So crack out that ball, Illinois;
We're backing you all, Illinois.
Our team is our fame protector.
On boys! for we expect a
Victory from you, Illinois.
Chehe-Cheha, Cheha-ha-ha
Go Illini Go!
Chehe-Cheha, Cheha-ha-ha
Go Illini Go!
Illinois, Illinois, Illinois.

Fling out that dear old flag of
Orange and Blue;
Lead on your sons and daughters,
fighting for you;
Like men of old, on giants
Placing reliance,

Shouting defiance —
Oskee-wow-wow.

Amid the broad green plains
that nourish our land,
For honest labor and for
learning we stand,
And unto thee we pledge our
heart and hand,
Dear Alma Mater, Illinois.

HAIL TO THE ORANGE

Hail to the Orange;
Hail to the Blue;
Hail, Alma Mater,
Ever so true.
We love no other,
So let our motto be:
Victory, Illinois
Varsity.

PRIDE OF THE ILLINI

We are marching for dear old
Illini,
For the men who are fighting
for you.
Here's a cheer for our dear
Alma Mater;
May our love for her ever
be true.
As we're marching along life's
pathways,
May the spirit of old Illinois
Keep us marching and singing
With true Illini spirit
For our dear old Illinois.

OSKEE-WOW-WOW

Oskee-wow-wow, Illinois,
Our eyes are all on you;
Oskee-wow-wow, Illinois,
Wave your Orange and
your Blue.
Rah! Rah!
When the team trots out
before you,
Ev'ry man stand up and yell —
Back the team to gain a victory,
Oskee-wow-wow, Illinois.

Landmarks

These span the years from the University's founding over 100 years ago to the present, and forward into the twenty-first century.

- *Altgeld Chimes*. From the tower of Altgeld Hall they ring the quarter hours and can be heard throughout the campus. From time to time chimes concerts are given. Classes of 1910 through 1920 gave the chimes to the University.

- *Staley Chimes*. This 305-bell electronic carillon has its playing console on the second floor of the Auditorium, with stentors on the northeast tower of Memorial Stadium. These chimes also ring the quarter hours. They were a gift of Andrew R. Staley, class of 1931.

- *Memorial Stadium*. Funds donated to honor the Illini who were killed in World War I built the Stadium. Taps are played at each Homecoming football game for alumni who gave their lives for their country.

- *Broadwalk*. This wide walk through the Quadrangle was called the "Boardwalk" in the University's early days. It became the "Broadwalk" when cement replaced the boards. The official name is Burrill Avenue.

- *Lincoln Plaque*. This bronze tablet in the first-floor lobby of Lincoln Hall bears the words of the Gettysburg Address.

- *Hall of Fame*. The bronze marker in the first-floor corridor of Gregory Hall honors distinguished Illinois editors.

- *Senior Bench*. This gift of the class of 1900 stands between Altgeld Hall and the Illini Union. While the custom has vanished, some years ago the bench actually was reserved for seniors.

- *Morrow Plots*. Located near the Undergraduate Library, this is America's oldest educational agricultural experimental field. In the fall of 1968 the Plots were recognized as a national historic landmark.

- *Krannert Art Museum*. A gift of Mr. and Mrs. Herman C. Krannert and other alumni, this is a showplace setting for exhibits in fine arts, with particular emphasis on contemporary works.

• *Halfway House*. This shelter and waiting station which once served patrons of the Urbana and Champaign Electric Street Railway, stands today on Mathews Avenue as a reminder of the days of electric streetcars. Originally in front of the Illini Union, a point roughly half way between the twin cities, the structure was dismantled in 1961 for widening of Green Street, and re-erected in its present location in 1964.

• *Illini Union North Cupola*. The cupola houses two relics of the early days of the University. They are the bell which once called students to daily chapel and a clock which was the gift of the graduating class of 1878. Both items were originally in University Hall, which once stood on the Union's present site.

• *Allerton House*. This, just 26 miles from Urbana near Monticello, and *Hott Memorial Center*, in Monticello itself, are used as off-campus conference centers by the Division of University Extension. When not booked for these purposes, they can be reserved through the Division for other educational meetings. Allerton House, an endowed gift from Robert Allerton, is surrounded by parks and gardens which are open to the public. Picnic grounds are available. The Hott Memorial Center, a magnificent mansion, is a gift from Mr. and Mrs. Maxwell R. Hott.

• *Assembly Hall*. This pioneer and trendmaker among university multi-purpose buildings is an arena, concert hall, theatre, auditorium, and exhibition hall. It is one of the University facilities financed through student fees; no tax funds are used in its operation. Student organizations have priority in its use, and individual students are granted a discount on tickets for events presented by the Assembly Hall. Commencement and other large official affairs take place here.

When set up as a theatre or concert facility, the Hall accommodates about 4,200 persons. University productions and touring professional companies are presented. When the stage is removed and the full circle of 16,000 seats is used, the Assembly Hall provides for arena events or for basketball. When the arena floor is furnished with portable seating, the Hall becomes an auditorium seating up to 18,000 persons.

• *Krannert Center for the Performing Arts*. Opened in April, 1969, the \$21 million Krannert Center for the Performing Arts insures the University's significance as a creative center in the Midwest. It consists of four indoor theatres — the Great Hall, seating 2,100; the Festival Theatre, seating 985; the Playhouse, seating 678; a Studio Theatre, seating 150 — plus an outdoor Amphitheatre seating 560. The Center includes rehearsal rooms, shops, offices, and other technical facilities for music, theatre, and dance.

The Center is intended both as a training facility and as a cultural center for the local communities where all performances are open to the public. Guest artists and visiting companies are part of the activities of the Center so that the training of students and the expertise of professionals may go hand in hand.

UNIVERSITY HISTORY

The University of Illinois observed the one hundredth anniversary of its founding in March, 1968. Each student shares in the achievements of over a century of leadership in education. Each student shares, too, a proud heritage of tradition and custom unique to the University. From the 50 male students in the first classes at Illinois Industrial University to today's freshmen, traditions weave a thread of continuity between one generation of students and the next.

That first year, the University's students lived, studied, and attended classes in a single building, situated about where Wright Street and University Avenue now meet. In 1870 women were admitted. A newspaper, *The Student*, was begun. In those early years, students were required to spend two hours a day in physical labor improving the building and grounds.

The University quickly outgrew its single building until today it has expanded to three autonomous campuses. At Urbana-Champaign, enrollment for the first semester of 1969-70 is 32,759 students. One hundred and twenty-eight miles north are Urbana-Champaign's sister campuses, the Medical Center, including the Graduate College and colleges of Dentistry, Medicine, Nursing, and Pharmacy; and Chicago Circle, the commuter campus which opened in 1965, just west of the central urban area.

Presidents

A brief history of the University can be written around the administration of each regent, or president, as they later came to be known. Names of many campus buildings and landmarks commemorate these leaders.

- JOHN MILTON GREGORY (in office 1868-80) planned the University's opening, the addition of needed buildings, the establishment of a library and a museum of art, and the development of a course of study which combined classical courses with new and practical work in science, agriculture, and the mechanic arts.
- SELIM HOBART PEABODY (in office 1880-91) was an engineer who won the first legislative appropriations for University faculty salaries and who in 1885 saw the name of the institution changed to the University of Illinois.
- THOMAS JONATHAN BURRILL (acting Regent, 1891-94) was a scientist who brought renewed breadth of vision to the University, and shifted courses of studies back to a modernized classical emphasis. The Broadwalk, properly called Burrill Avenue, was named for him.
- ANDREW SLOAN DRAPER (in office 1894-1904), considered among the greatest of the early presidents of the University, organized business practices, presided over acquisition of the professional colleges at the Medical Center in Chicago, and laid the foundation which allowed the institution to develop into a true university.
- EDMUND JANES JAMES (in office 1904-20) built on the foundation laid by President Draper. Through scholarly leadership, he realized his ambition of making a good University into a great University.

• DAVID KINLEY (acting President, 1920-21; President, 1920-30), an economist, presided over a period of sound financial advancement, of constructing badly needed buildings, and of attaining adequate operating appropriations.

• HARRY WOODBURN CHASE (in office 1930-33), a distinguished scholar, quickly put into motion an institutional study which resulted in decentralization of administrative processes. His term included the worst years of the financial depression of the early thirties, making it a difficult time for individual students, for the University, and for the state.

• ARTHUR HILL DANIELS (acting President, 1933-34) guided the University through one of the darkest periods of the economic depression and administered the beginning of the use of federal public works funds by the University.

• ARTHUR CUTTS WILLARD (in office 1934-46), one of the distinguished men who came to the University in James' administration, had been Head of the Department of Mechanical Engineering, and then Dean of the College of Engineering before becoming President in 1934.

• GEORGE DINSMORE STODDARD (in office 1946-53) had a record of growth, new expansion, new programs, and great increase of both students and faculty. Temporary branches of the University were set up to accommodate returning veterans at Galesburg and at Navy Pier in Chicago (the latter served nearly 20 years as the Chicago Undergraduate Division); enrollments soared and were limited only by lack of housing, lack of classrooms, and lack of teachers.

• LLOYD MOREY (acting President, 1953; President, 1954-55), formerly the University Comptroller, or chief financial officer, brought his ability and national reputation as an expert on institutional fiscal matters to consolidate gains made under President Stoddard, and to further the preparations for further great increases in enrollment.

• DAVID DODDS HENRY, who assumed office in 1955, is currently the President of the University. Dr. Henry, educator of international stature, has had to meet problems of expansion far beyond the dreams of earlier administrators. He has been able to transmit to faculty, staff, and students something of his wide vision for the institution and his aspirations for its future.

1. First school of architecture in the United States, 1868.
2. First laboratories for students, 1869.
3. First shop for engineering education, 1870.
4. The Morrow Plots — oldest soil experimental plots in the United States, and second in the world — 1876.
5. World's first course in general bacteriology, 1877.
6. First evidence that bacteria causes diseases in plants (discovered by Professor T. J. Burrill, before Pasteur realized it in humans), 1881.

"We Did It First"

7. World's first course for architectural engineers, 1890.
8. First statewide study of water-borne epidemics, 1896.
9. First state-supported school of music in the United States, 1897.
10. First university in the world to have a dean of men, 1901.
11. First college-level courses in business English, 1902.
12. Country's first collegiate cheerleader, 1902.
13. Nation's first engineering experiment station, 1903.
14. First legislative grant by any state specifically for graduate study, 1907.
15. Country's first full-time research worker in home economics, 1908.
16. First Homecoming, 1910.
17. First professor of city planning, 1912.
18. First modern sensitive photoelectric cell, by Professor Jakob Kunz, 1913.
19. World's first campus church foundation — Wesley Foundation — 1913.
20. World's first short course in highway engineering, 1914.
21. First indoor intercollegiate relay carnival, 1917.
22. First four-year athletic coaching program, 1919.
23. First Dad's Day, 1920.
24. First Mother's Day, 1921.
25. First devised and developed sound-on-film motion pictures, 1922.
26. First house especially for home heating research, 1924.
27. First short course for firemen, 1925.
28. World's first Bureau of Business Management, 1948.
29. First comprehensive college program for the severely disabled, 1948.
30. First betatron entirely for medical use, 1949.
31. World's largest betatron or "atom-smasher," 1950.
32. First jazz band in collegiate history to win best over-all, three years running at the Collegiate Jazz Festival, 1967, 1968, 1969.

Your Cultural, Religious, Social Life



IN YOUR SPARE TIME . . .

Whether it's art exhibits, plays, music, or participatory sports that beckon you when you take a breather, you should be able to find it on campus or in the surrounding area. In this section of your handbook are some of the things you can do that don't require you to be part of any organized group. Current information on many of these activities is listed in the University Calendar each week.

Art The Krannert Art Museum features changing displays of art during the year, in addition to its permanent collection. Its hours are Monday through Saturday, 9:00 a.m. to 5:00 p.m.; Sunday, 2:00 to 5:00 p.m.

The Illini Union's art gallery usually shows contemporary works, and from time to time the Library corridors display art collections.

Volunteer Illini Projects (VIP) sponsors a student-community art cooperative, the Dream Museum, 205½ North Market Street, Champaign.

The *Daily Illini* and two local newspapers announce sidewalk art exhibits and other indoor and outdoor art events in the vicinity.

Assembly Hall

This architectural standout on campus is the scene of many different kinds of entertainment besides basketball, one of its primary purposes. In addition to various affairs sponsored by University groups, the Assembly Hall itself brings a number of big-name performers to town. The box office is open Monday through Saturday, 9:00 a.m. to 5:00 p.m.; Sunday, 1:00 to 5:00 p.m., and tickets are also on sale at the Illini Union ticket office.

Coffeehouses

Several of the campus religious foundations sponsor coffeehouses which may have poetry readings, discussions, and other informal activities.

Football and Other Spectator Sports

As a student you can buy an Athletic Activity card for \$14.00. This entitles you to a reserved seat for the football home games and various other sports (track, fencing, etc.) except basketball. Basketball tickets go on sale in November.

Illini Union

This structure, in the style of colonial Williamsburg, is the scene of a great many activities: art displays, music hours, international fairs, movies, dances, lectures, debates, banquets, and informal discussions. Among the day-to-day services housed in the Union are the book center and browsing room, meeting rooms, bowling lanes, billiard room, telephones, notary public service, information and distribution point for campus maps and booklets, the ticket office, lounges, and eating facilities of all kinds — from vending machines to dining room.

Krannert Center for the Performing Arts

The five theatres of Krannert Center for the Performing Arts offer everything from polished performances of classical ballet to experimental multi-media productions and original works. The box office at Krannert is open from 9:00 a.m. to 5:00 p.m. Monday through Friday and also one hour before each scheduled performance. Tickets are also on sale at the Illini Union ticket office.

Guided tours of the Center are offered at 11:00 a.m. and 3:00 p.m. Monday through Saturday, and at 3:00 p.m. on Sunday.

Throughout the year special lectures offer those of us in the University community an opportunity to hear distinguished speakers, sometimes persons of national and international acclaim. In addition to several continuing series—the Afro-American series, the George A. Miller series, the Lorado Taft series, the Y.M.C.A.-Y.W.C.A. Faculty Forum series, etc.—a number of individual lectures or new series take place each year.

To find out who, where, and when, watch regular publications, see the special bulletin boards (see page 25), or check with the Intellectual and Cultural Affairs section of the Office of Student Programs and Services, 333-0480.

You can attend movies most weekend nights on the campus at nominal cost. Various groups offer film classics and foreign films. Semester schedules for some of them are at the Illini Union ticket desk.

Items illustrating the development of civilization from the Stone Age to the nineteenth century are shown in the Classical and European Culture Museum, 484 Lincoln Hall. The museum is open from 9:00 a.m. to 12:00 noon and from 1:00 to 5:00 p.m. weekdays, from 9:00 a.m. to 12:00 noon Saturday, and from 2:00 to 5:00 p.m. Sunday, during the academic year; from 10:00 a.m. to 12:00 noon and from 1:00 to 3:30 p.m. weekdays only, during the summer session.

The museum in the Natural History Building contains 300,000 cataloged specimens in the fields of anthropology, biology, and geology. Its hours are from 8:00 a.m. to 5:00 p.m. Monday through Saturday.

See also "Art," page 90.

Twilight band concerts on the Auditorium steps . . . jazz groups in residence halls or in near-campus restaurants or coffeehouses . . . music hours in the Union . . . folk singing on the Quad. . . The campus community offers all kinds of music in all kinds of settings.

Formal concerts and recitals are offered by most of the music organizations listed on page 65. Nationally known artists are brought to the campus under the auspices of the Assembly Hall, Krannert Center, and Star Course.

• *WILL*. WILL-AM (580 on your dial) and WILL-FM (90.9) include many programs of classical and semi-classical music. On Saturday afternoons, Metropolitan Opera is broadcast as performed at the Met's home at Lincoln Center in New York. Write to WILL Radio, 228 Gregory Hall, to obtain a free monthly schedule of programs.

• *Champaign-Urbana Civic Symphony*. This group performs several times a year. Tickets go to those who contribute to the Symphony, a nonprofit organization.

Lectures

Movies

Museums

Music

Recreation

University facilities offer you an opportunity to participate in the activities listed below. (An asterisk indicates that equipment is available.)

You will be wise to make advance arrangements at the Intramural Office, 204 Huff Gymnasium, or at the Space Utilization Office, 237 Davenport House. Most facilities are open for non-class use in late afternoons and evenings, and on weekends.

Archery — Freer Gymnasium.

Badminton — English Building, Freer Gymnasium, Huff Gymnasium.*

Baseball — Stadium Drive near First Street, or Wright Street and University Avenue.

Basketball — English Building, Freer Gymnasium,* Huff Gymnasium,* Men's Old Gymnasium.* Outdoor court at Gregory Drive near First Street.

Dance (modern) — Freer Gymnasium.

Exercise — Huff Gymnasium.*

Fencing — Huff Gymnasium.

Golf — inside range, Freer Gymnasium; nine holes, Fourth Street and Florida Avenue; 36 holes, Savoy*; driving, Men's Old Gymnasium.

Handball — Huff Gymnasium.*

Ice skating — Ice Rink on Armory Avenue.*

Miscellaneous — Playing fields at Huff Gymnasium, Stadium, Illinois Field, First Street and Gregory Drive.

Picnicking — Illini Grove.

Rifle/pistol range — Armory (southwest corner of first floor).

Running — Men's Old Gymnasium.

Soccer — Field at Gregory Drive near First Street, Huff Gymnasium.

Squash — Huff Gymnasium.

Swimming — English Building (women), Huff Gymnasium (men and women), Men's Old Gymnasium (men).

Table tennis — Freer Gymnasium,* Huff Gymnasium.*

Tennis — Courts located near the Stadium, at First Street and Gregory Drive, Men's Old Gymnasium, Freer Gymnasium, Huff Gymnasium, and Library.

Volleyball — English Building, Freer Gymnasium,* Huff Gymnasium,* Men's Old Gymnasium.*

Water polo — Huff Gymnasium.*

Weightlifting — Huff Gymnasium,* Men's Old Gymnasium.*

Wrestling — Men's Old Gymnasium.

• *State Parks, etc.* State parks and other places for recreation are described in detail in the Graduate Student Association handbook, *Vade Mecum*.

See University Theatre, Roving Theatre, Assembly Hall, and Krannert Center listings.

- *WILL-TV*. Channel 12, the University station, features theatrical productions, foreign films, and films by NET, National Educational Television.

- *Off-Campus Theatre*. The Depot, an old railroad depot at 223 North Broadway Avenue in Urbana, and the Champaign-Urbana Community Theatre both offer performances several times a year. Watch local papers for details.

At Sullivan, Illinois, a small theatre has become a summer habit for a number of Urbana-Champaign people. Each play usually stars at least one television or Broadway personality. Open only during the summer months, the theatre advertises in Urbana-Champaign papers — or you can obtain a schedule from: Little Theatre on the Square, Box 155, Sullivan, Illinois 61951.

RELIGIOUS FOUNDATIONS

The foundations offer extensive programs of religious, social, and service activities. Some of them have coffeehouses and some have informal discussion over lunch or supper.

Following is a list of member institutions of the campus Religious Worker's Association.

Bahai Center, 503 W. Elm St., Urbana, 367-1810

Baptist Student Foundation (American), 314 E. Daniel St., Champaign, 344-0484

Baptist Student Foundation (Southern), 505 E. Green St., Champaign, 344-3580

Bresee Fellowship (Nazarene), 310 W. Elm St., Urbana, 367-7005

Calvin Student Foundation (Christian Reformed), 700 W. Kirby Ave., Champaign, 356-3177

Channing-Murray Foundation (Unitarian-Universalist), 1209 W. Oregon St., Urbana, 344-1176

Christian Campus House (Christian Churches and Churches of Christ), 810 W. Oregon St., Urbana, 344-5711

Christian Science Organization, 320 E. Gregory Dr., Champaign, 344-7922

Church of Christ Student Foundation, 701 S. Lincoln Ave., Urbana, 344-1659

Church of the Brethren, 1010 N. Neil St., Champaign, 356-3852

Cooperative Ministry (United Church of Christ), Sixth and Daniel Sts., Champaign, 344-5091

Episcopal Student Foundation, 1011 S. Wright St., Champaign, 344-1924

Evangelical Covenant Foundation, 812 W. Pennsylvania Ave., Urbana, 344-3981

Fidelis League (Twin City Bible), 810 W. Michigan Ave., Urbana, 344-0641

Free Methodist Church, 902 W. Springfield Ave., Urbana, 367-4443
 Hillel Foundation (Jewish), 503 E. John St., Champaign, 344-1328
 Illinois Disciples Foundation (Christian Church), 403 S. Wright St., Champaign, 352-5118
 Liahona Fellowship Foundation (Reorganized Church of Jesus Christ), Broadway and Oregon Sts., Urbana, 356-4267
 Lutheran Chapel (Missouri Synod), 604 E. Chalmers St., Champaign, 344-1558
 Lutheran Student Foundation (National Lutheran Council), 909 S. Wright St., Champaign, 344-1593
 McKinley Foundation (United Presbyterian), 809 S. Fifth St., Champaign, 344-0297
 Mennonite Student Services, 912 W. Springfield Ave., Urbana, 367-5353
 Moslem Student Association, 610 E. John St., Champaign, 333-1303
 Newman Foundation (Roman Catholic), 604 E. Armory Ave., Champaign, 344-1184
 Society of Friends (Quaker), 714 W. Green St., Urbana, 367-0951
 United Christian Fellowship, 812 W. Pennsylvania Ave., Urbana, 344-0623
 Wesley Foundation (United Methodist), 1203 W. Green St., Urbana, 344-1120

In addition to the campus churches and foundations, the University YMCA and YWCA offer a variety of programs for students.

Young Men's Christian Association, 1001 S. Wright St., Champaign, 344-1351

Young Women's Christian Association, 1001 S. Wright St., Champaign, 344-0721

University Calendar

Nov. 1	Homecoming (Illinois vs. Purdue University).
Nov. 3	Earliest date for one-half credit if withdrawing for military service.
Nov. 6	Midsemester grades due.
Nov. 7	Latest date for refund of one-half tuition and fees (except nonrefundable portion) if withdrawing from the University or reducing program range.
Nov. 7	Last date to withdraw from a course without penalty.
Nov. 8	Football (Illinois vs. University of Michigan).
Nov. 10	Meeting of Urbana-Champaign Senate.
Nov. 11	Veteran's Day Observance (classes dismissed 10:45 to 11:15 a.m.).
Nov. 22	Football (Illinois vs. University of Iowa).
Nov. 26, 1:00 p.m.....	Thanksgiving vacation begins.
Dec. 2, 1:00 p.m.....	Thanksgiving vacation ends.
Dec. 8	Meeting of Urbana-Champaign Senate.
Dec. 12	Latest date to withdraw without petitioning for readmission.
Dec. 16	Earliest date for full credit if withdrawing for military service.
Dec. 20, 1:00 p.m.....	Christmas vacation begins.
Jan. 5, 1:00 p.m.....	Christmas vacation ends.
Jan. 8	Latest date for special examinations.
Jan. 17	Last day of instruction.
Jan. 19 to Jan. 27.....	Semester examinations.

**First Semester,
1969-1970**

**Second Semester,
1969-1970**

Feb. 2 to Feb. 7.....	New Student Program.
Feb. 4, 2:30 to 5:00 p.m....	Preregistration (special permit required).
Feb. 5 to Feb. 7.....	Registration.
Feb. 7	Earliest date for special examinations.
Feb. 9	Meeting of Urbana-Champaign Senate.
Feb. 9	Instruction begins.
Feb. 16	February graduation date (no Commencement exercise).
Feb. 16	Latest date for students currently enrolled to apply for student teaching assignments in the Fall or Spring Semester, 1970-1971.
Feb. 19	Latest date for full refund of tuition and fees (except nonrefundable portion) if withdrawing from the University or reducing program range.
Feb. 23	Last date to add a new course.
Mar. 9	Meeting of Urbana-Champaign Senate.
Mar. 28, 1:00 p.m.....	Spring vacation begins.
Mar. 30	Earliest date for one-half credit if withdrawing for military service.
Apr. 3	Latest date for refund of one-half tuition and fees (except nonrefundable portion) if withdrawing from the University or reducing program range.
Apr. 3	Last date to withdraw from a course without penalty.
Apr. 6, 1:00 p.m.....	Spring vacation ends.
Apr. 9	Midsemester grades due.
Apr. 13	Meeting of Urbana-Champaign Senate.
May 1	Honors Day (classes dismissed at noon).
May 1 to May 3.....	Campus Mother's Day weekend.
May 7	Latest date to withdraw without petitioning for readmission.
May 11	Meeting of Urbana-Champaign Senate.
May 12	Earliest date for full credit if withdrawing for military service.
May 20	Latest date for special examinations.
May 29	Last day of instruction.
May 30	Memorial Day (holiday).
June 1	Meeting of Urbana-Champaign Senate.
June 1 to June 9.....	Semester examinations.
June 20	Commencement.

**Eight-Week Summer
Session, 1970**

June 20	Earliest date for special examinations.
June 22	Registration.
June 23	Instruction begins.
June 29	Last date to add a new course.
June 29	Latest date for full refund of tuition and fees (except nonrefundable portion) if withdrawing from the University or reducing program range.
July 4	Independence Day (holiday).
July 21	Latest date for refund of one-half tuition and fees (except nonrefundable portion) if withdrawing from the University or reducing program range.
July 21	Last date to withdraw from a course without penalty.
July 22	Earliest date for one-half credit if withdrawing from the University for military service.
July 30	Latest date to withdraw from the University without petitioning for readmission.
Aug. 3	Latest date for special examinations.
Aug. 5	Earliest date for full credit if withdrawing from the University for military service.
Aug. 13	Last day of instruction.
Aug. 14 and Aug. 15.....	Summer Session examinations.
Aug. 17	August graduation date (no Commencement exercise).

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Publications You Should Know About

- These official publications will give you the exact wording of regulations, etc.:

University of Illinois Statutes and General Rules Concerning University Organization and Procedure. Free copies from Office of the Secretary of the Board of Trustees, 354 Administration Building.

Undergraduate Courses and Undergraduate Study catalogs. These may be obtained free at the Information Desk, north entrance, Illini Union.

Time Table. Copies of this publication are available free at the Information Desk, north entrance, Illini Union. Shortly before the semester begins, a supplement is printed, to include possible changes. Consult the supplement in your adviser's or department office.

Regulations Applying to All Undergraduate Students. Copies are distributed at fall registration, and are available free from the Office of Admissions and Records, 176 Administration Building.

The Code on Undergraduate Student Affairs. Now in process of being extensively revised. Copies of old edition available in Office of Dean of Students, 310 Student Services Building.

- These publications will give you more detailed information about their respective areas:

Automobile, bicycle, motorcycle regulations. Separate sheets for each available from Motor Vehicle Division, 101 North Mathews Avenue, Urbana.

Course and teacher evaluation — *The Advisor*. Compiled and published by Student Senate (now Undergraduate Student Association). Purchase at UGSA Office, 270 Illini Union.

Discipline handbook. Free from Discipline Office, 331 Student Services Building.

Financial aids booklet. Free from Financial Aids Office, 707 South Sixth Street, Champaign, and Information Desk, north entrance, Illini Union.

Foreign student handbook. Free from Office of Foreign Student Affairs, 310 Student Services Building.

Health Service booklet. Free at the Information Desk in the Health Center, and the Information Desk, north entrance, Illini Union.

Housing brochures. Free from Housing Division, 420 Student Services Building, and Information Desk, north entrance, Illini Union.

Illini Union brochures. Free from Information Desk, north entrance, Illini Union.

LAS handbook. Free from College of Liberal Arts and Sciences, 294 Lincoln Hall, and Information Desk, north entrance, Illini Union.

Library booklet. Free from main Library.

Married student handbook. Free from Office of Student Personnel, 2 Student Services Building, and Information Desk, north entrance, Illini Union.

Organizations and activities open to freshmen — booklet with brief description of each. Free from Student Organizations and Activities Office, 278 Illini Union.

Residence halls handbooks. Each hall has its own booklet, including student government rules for the individual hall. Free from hall offices.

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